



BOARD OF TRUSTEES MEETING
Thursday, April 20, 2023
Spa Ribbon Cutting @ 5:00pm @ The Lodge
Regular Meeting – 6:00 pm @ The Lodge
Virtual / Hybrid Meeting

- **Call to Order (5 min)** Chairman Mitchell
- **Roll Call** Mr. Powell
- **Approve Minutes from February 23, 2023** Chairman Mitchell
- **Executive Session (15 min)** Chairman Mitchell
- **President's Report (15 min)** Dr. Young
 - President's Report
 - Motion to Accept PCC V. HC Mediation MOU
 - Motion to Accept Fairfield County Expansion
- **Academic Affairs Report (5 min)** Trustees Ben Mitchell / Bailey Simons / Gerry Bird Ms. Hagerott
 - Update from Vice President
 - Student Report – Myles Taylor
 - Academic Calendars 2023-2024, 2024-2025, 2025-2026
- **Community Relations and Student Experience Report (5 min)** Trustees Stuart Brooks / Leon Forte' / Dr. Young for Hannah Guada
 - Update from Vice President
 - Student Report – Madison (Persephone) Bell
- **Finance and Personnel Report (5 min)** Trustees Mike Brooks/ Jeanie Addington / Mr. Fuller
 - Update from Vice President / CFO / Treasurer
- **Facilities Committee Report (5 min)** Trustee Budzik/ Dr. Young
 - Update on Projects
- **Chairman's Report (10 min)** Chairman Mitchell
- **Trustee Education**
- **New Business (5 min)** Chairman Mitchell
- **Adjournment** Chairman Mitchell
- **Event Schedule**
 - Next Meeting – June 15, 2023
 - 5:30 pm Committee Meetings / 6:00 pm Board Meeting
 - Spring Graduation – May 6 at 10:00am

Our Mission

We serve as a pathway to prosperity, teaching and inspiring all who seek to learn, growing careers and changing lives.

Date: February 23, 2023

The hybrid virtual meeting of the Hocking College Board of Trustees was held Thursday, February 23, 2023. Members either signed in on the provided link, or attended in person at The Lodge.

Administrators attending: Dr. Betty Young, President; Mr. Stephen Powell, Chief-of-Staff; Ms. Jacqueline Hagerott, Vice President of Academic Affairs and Workforce Development; Mr. Mark Fuller, Vice President, Chief Financial Officer / Treasurer; Dr. Shah Hasan, Special Assistant to The President, Mr. Joe Deer, CIO.

Additional attendees: Staff, Bargaining Units Representatives, and media (All Virtual)

CALL TO ORDER

Ben Mitchell called the meeting to order at 6:00 pm

ROLL CALL

Stephen Powell, Board Secretary, called the roll:

Board members present: Trustees Jeanie Addington, Mike Budzik, Gerry Bird, Stuart Brooks, Ben Mitchell, and Bailey Simons.

Board members absent: Trustees Mike Brooks, Leon Forte'.

Members present constitute quorum.

APPROVAL OF MINUTES

Chairman Ben Mitchell asked if there were any changes to the minutes from the December 8, 2022 regular meeting. A motion was made by Trustee Gerry Bird and seconded by Trustee Mike Budzik to approve the December 8, 2022, Board of Trustees minutes. The motion was unanimously approved.

EXECUTIVE SESSION

Chairman requested a motion to adjourn into Executive Session:

In pursuant to Ohio Revised Code 121.22 (G) (1) to consider the employment, demotion, or compensation of a public employee, and to consider the investigation of charges or complaints against a public employee;

In pursuant to Ohio Revised Code 121.22 (G) (4) to prepare for and conduct a collective bargaining strategy.

In pursuant to Ohio Revised Code 121.22 (G) (3) to discuss conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

The Executive Session invitation may include:

Dr. Betty Young
Jacqueline Hagerott
Mark Fuller

A motion was made by Trustee Bailey Simons and seconded by Trustee Mike Budzik to go into Executive Session.

On a roll call vote:

Voting Yes: Trustees Jeanie Addington, Mike Budzik, Gerry Bird, Stuart Brooks, Ben Mitchell, and Bailey Simons.

The Board adjourned to Executive Session at 6:04 pm.

RETURN TO REGULAR SESSION

Ben Mitchell announced the return to regular session at 6:44 pm.

PRESIDENT'S REPORT

Dr. Young gave the following report:

Campus Updates – Dr. Young provided a slideshow of current events taking place on campus including updates on the Nursing Accreditation with a current pass rate of 100% for Summer and Autumn cohorts.

Oath of Office – Stuart Brooks and Leon Forte' have been sworn in for their current term as Board of Trustees.

Foundation Gala – The College Foundation department will be having their annual Spring Gala on April 15, 2023. The theme this year will be a Casino themed evening.

Nelsonville-York City Schools – The College received a letter of notice from the Nelsonville City Schools Board of Education stating that the College will not be permitted to play on Boston Field or any of their athletic fields.

Athletics Personnel – Dr. Young introduced Kevin Lewis and Aaron Adams as the new Assistant Athletic Director's. Craig Moore has taken a position as Head Football Coach and Director of Player Personnel.

SUBJECT:

Accept Hocking College's Mediation MOU and reject Perry County Commissioners Mediation MOU

BACKGROUND:

- On March 31, 2022, the college released a request for proposals on 15 acres requesting proposals intended to benefit New Lexington and Perry County.
- On April 27, 2022, the Perry County Board of Commissioners sent correspondence demanding that Hocking College Cease and Desist all efforts to develop or sell that parcel of land.
- On May 4, 2022 Perry County Board of Commissioners filed a Complaint to Quiet Title To Real Property.
- On August 18, 2022, the Board of Trustees approved a motion authorizing the College to explore the possibility of a solar field located on the 15 acres owned by Hocking College at the Perry Campus, allowing the College to determine the best course of action and allow the President, if prudent, to execute a lease agreement to facilitate a solar field. The Perry County Commissioners are rejecting this claiming that this was not included in the original deed when the land was donated to Hocking College.
- On September 8, 2022, the court of The Common Pleas Court of Perry County, Ohio. issued its decision which stated, "Therefore, the court declares that the Defendant is the rightful holder of the title to the entire property, the Plaintiff has no estate, right, title or interest in the remainder of the property; and the Complaint should be dismissed in its entirety with prejudice pursuant to Ohio Civ. R. 12(B) (6)."
- On October 11, 2022, Perry County Board of Commissioners filed Notice of Appeal, From The Common Pleas Court of Perry County, Ohio.
- On January 9, 2023, the parties attended mediation hearing to create a partnership regarding the use of the 15 acres owned by Hocking College. The parties reached a settlement agreement at this hearing that resulted in a Mediation MOU that reflects the term of the agreement.

RECOMMENDATION:

The Board of Trustees approve a motion to accept Hocking College's Mediation MOU and reject Perry County Commissioners Mediation MOU.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

Creating a partnership with Perry County would create opportunities to maximize community resources that provide educational opportunities for students enrolled at Hocking College that meet the workforce needs of Perry County.

FISCAL IMPACT:

Create additional revenue to advance the mission of the College.

COMMENTS:

None.

MOTION:

A motion was made to accept Hocking College's Mediation MOU and reject the Perry County Commissioners Mediation MOU. Gerry Bird abstained. The motion was unanimously approved.

HC MEDIATION MEMORANDUM OF UNDERSTANDING

Date: January [REDACTED], 2023

Case No. Perry 22-CA-00009

Case Name: *Perry County Board of Commissioners v. Hocking Technical College, d/b/a Hocking College*

Appellant Perry County Board of Commissioners represented by Attorney Thomas Pannett and Appellee Hocking Technical College d/b/a Hocking College represented by Attorney Paul Kerridge participated in a mediation hearing on January 9, 2023. The parties have reached an agreement in principle with the following terms:

- The parties agree that Hocking College shall retain ownership of the disputed 15 acres.
- Hocking College agrees that it will not sell the disputed 15 acres to a public or private entity within the 10 years that follows execution of this agreement.
- If Hocking College decides to sell the 15 disputed acres or any portion thereof during the restricted 10-year period, the Perry County Board of Commissioners shall have the right of first refusal. The Board would be required to pay market value of the property it purchased; the market value amount would be set at the date of purchase. This right of first refusal is granted to the Board by Hocking College and may be exercised by the Board as long as doing so does not interfere with any grant requirements or any other current obligations Hocking College may be under at the time the right of first refusal would be exercised by the Board.

- The parties further agree that Hocking College may use the disputed 15 acres or sections thereof for any activities listed on attached Exhibit A, identified as “New Appalachian Farmstead Programming.”
- The parties further agree that Hocking College shall use the disputed 15 acres or sections thereof to construct college living facilities.
- The parties further agree that the construction of college living facilities on the 15 acres complies the Perry County Home Farm Master Plan, specifically bullet point two: “Position the site to best support the economic, health, education, and community initiatives and needs in the County.” See Exhibit B, attached.
- Any person residing in college living facilities on the disputed 15 acres must be enrolled as a student either full or part-time at Hocking College or enrolled in any other Hocking College approved program. Families may reside in the college living facilities so long as at least one family member is enrolled full- or part-time at Hocking College or enrolled in a Hocking College approved program.
- Enrolled students, including enrolled students with families, who reside in any college living facilities constructed on the disputed 15 acres shall be required to follow the rules of occupancy as set forth under Hocking College’s Office of Community Standards & Accountability.
- Any facilities constructed on the disputed 15 acres cannot be used for transitional housing or for a homeless program. Further, pursuant to the Perry County Board of Commissioners’ request, Hocking College agrees any college living facilities constructed on the disputed 15 acres cannot be used as a homeless shelter.
- Construction of college living facilities on the disputed 15 acres shall be based on demand or need. Within 5 years from the date of this MOU, Hocking College shall prepare a plan for the initial phase of constructing living facilities on the disputed 15 acres and will provide a copy of that plan to the Perry County Board of Commissioners.
- The plan Hocking College provides to the Perry County Board of Commissioners will include infrastructure needs including roads, water, and sewer.

- The Perry County Board of Commissioners agree to cooperate and support the plan as long as it complies with the terms of this MOU.
- If the Perry County Board of Commissioners are unable to financially support the plan and/or assist with infrastructure, the Board agrees to assist Hocking College as it seeks funding, including by providing letters of support for any efforts to seek funding.
- Hocking College proposes to add several educational programs to be offered at the Perry County campus. These programs will be selected by Hocking College to meet the vocational training needs of the Perry County community. In addition to continuing the current dental hygiene program, Hocking College proposes adding additional programs, such as office administrator's certificate and behavioral science.
- Once this MOU is approved and signed by the Perry County Board of Commissioners and the Board for Hocking College, the parties shall file a joint Civ.R. 60(B) motion to vacate a portion of the trial court's decision in Perry Case No. 22-CV-00095. The jointly filed Civ.R. 60(B) will move the trial court to clarify that: (1) the Perry County Board of Commissioners retained mineral and easement rights over the land deeded to Hocking College and transferred on September 28, 1993 via Instrument #04780; and (2) Perry County owns the 5.28 acres deeded to Perry County by Hocking College on January 20, 2021 by Instrument 202100000264 that was filed with the Perry County Recorder's Office.
- The Perry County Board of Commissioners will pay court costs with regard to the appeal.

This MOU is intended only to summarize the principal points of the agreement. The parties agree the summary is sufficiently complete to constitute an enforceable agreement of the parties. Any individual signing this document for a party represents he/she has full authority to do so. The parties agree the signature of an attorney or agent for the party shall be deemed the party's signature for the purpose of making the agreement enforceable within the exception to the privilege.

Should enforcement become necessary, the party seeking enforcement will file any enforcement motion or action in the trial court. The parties acknowledge the mediator intends to invoke the mediator's privilege if ever called to testify regarding mediation communications or this MOU. Except as noted above, each party agrees he/she/it will neither request nor subpoena the mediator's notes, records, or any materials in the possession of the mediator for any purpose. Each party also agrees that he/she/it will neither request nor subpoena the mediator to testify in any matter for any reason.

All parties have had the opportunity to seek legal advice from retained counsel of their choosing before signing this MOU or have decided to proceed without legal advice.

PCC MEDIATION MEMORANDUM OF UNDERSTANDING

Date: February [REDACTED], 2023

Case No. Perry 22-CA-00009

Case Name: *Perry County Board of Commissioners v. Hocking Technical College, d/b/a Hocking College*

Appellant Perry County Board of Commissioners represented by Attorney Thomas Pannett and Appellee Hocking Technical College d/b/a Hocking College represented by Attorney Paul Kerridge participated in a mediation hearing on January 9, 2023. The parties have reached an agreement in principle with the following terms:

- Hocking College agrees that it will not sell the disputed 15 acres to a public or private entity, except that Hocking College may transfer the disputed 15 acres to the Perry County Board of Commissioners for an agreed price which may be as little as one dollar.
- The parties further agree that Hocking College may use the disputed 15 acres or sections thereof for any activities listed on attached Exhibit A, identified as "New Appalachian Farmstead Programming." If Hocking College does not use or have a planned use within ten years, the disputed 15 acres will be returned to Perry County, as agreed to in the original agreement.
- The parties further agree that Hocking College may use the disputed 15 acres or sections thereof to construct college living dorm-like facilities similar to those found

on the Hocking College Main Campus -- and may use student workers in that construction.

- The parties further agree that the construction of college living facilities on the 15 acres complies the Perry County Home Farm Master Plan, specifically bullet point two: "Position the site to best support the economic, health, education, and community initiatives and needs in the County." See Exhibit B, attached.
- Any person residing in college living facilities on the disputed 15 acres must be enrolled as a student either full or part-time at Hocking College or similar postsecondary academic institution.
- Enrolled students who reside in any college living facilities constructed on the disputed 15 acres shall be required to follow the rules of occupancy as set forth under Hocking College's Office of Community Standards & Accountability.
- Any facilities constructed on the disputed 15 acres cannot be used for transitional housing, recovery housing or for a homeless program. Further, pursuant to the Perry County Board of Commissioners' request, Hocking College agrees any college living facilities constructed on the disputed 15 acres cannot be used as a homeless shelter.
- Construction of college living facilities on the disputed 15 acres shall be based on demand or need of enrolled students (either full or part time) at Hocking College. Hocking College shall prepare a plan for the initial phase of constructing college student living facilities on the disputed 15 acres and will provide a copy of that plan to the Perry County Board of Commissioners.
- The plan Hocking College provides to the Perry County Board of Commissioners will include infrastructure needs including roads, water, and sewer.
- The Perry County Board of Commissioners agree to cooperate and support the plan as long as it complies with the terms of this MOU.
- Hocking College agrees to provide all necessary services to any dorm-like community constructed on the disputed 15 acres including a law enforcement presence consistent with the housing facilities on the Hocking College Main Campus.

- Hocking College proposes to add several educational programs to be offered at the Perry County campus. These programs will be selected by Hocking College to meet the vocational training needs of the Perry County community. In addition to continuing the current dental hygiene program, Hocking College proposes adding additional programs, such as office administrator's certificate and behavioral science.
- Independent of this MOU, The Perry County Board of Commissioners and the Board for Hocking College, the parties shall file a joint Civ.R. 60(B) motion to vacate a portion of the trial court's decision in Perry Case No. 22-CV-00095. The jointly filed Civ.R. 60(B) will move the trial court to clarify that: (1) the Perry County Board of Commissioners retained mineral and easement rights over the land deeded to Hocking College and transferred on September 28, 1993 via Instrument #04780; and (2) Perry County owns the 5.28 acres deeded to Perry County by Hocking College on January 20, 2021 by Instrument 202100000264 that was filed with the Perry County Recorder's Office.

This MOU is intended only to summarize the principal points of the agreement. The parties agree the summary is sufficiently complete to constitute an enforceable agreement of the parties. Any individual signing this document for a party represents he/she has full authority to do so. The parties agree the signature of an attorney or agent for the party shall be deemed the party's signature for the purpose of making the agreement enforceable within the exception to the privilege.

Should enforcement become necessary, the party seeking enforcement will file any enforcement motion or action in the trial court. The parties acknowledge the mediator intends to invoke the mediator's privilege if ever called to testify regarding mediation communications or this MOU. Except as noted above, each party agrees he/she/it will neither request nor subpoena the mediator's notes, records, or any materials in the possession of the mediator for any purpose. Each party also agrees that he/she/it will neither request nor subpoena the mediator to testify in any matter for any reason.

All parties have had the opportunity to seek legal advice from retained counsel of their choosing before signing this MOU or have decided to proceed without legal advice.

ACADEMIC AFFAIRS REPORT

Ms. Hagerott had a guest speaker attend, MacKayla Caperton. She talked about her student experience.

SUBJECT:

The Ohio Department of Higher Education (ODHE) Low Enrollment Course and Program and Duplicate Program Report (Report)

BACKGROUND:

Section 3345.35 of the Ohio Revised Code requires that the boards of trustees of each state institution of higher education evaluate all courses and programs based on enrollment and duplication with other state institutions of higher education. It also required that, for courses with low enrollment, boards evaluate the benefits of delivering the course through regional collaboration. Additionally, requires that low enrollment and duplicative program reports will be submitted every five years as part of the colleges Affordability and Efficiency Report.

The Ohio Department of Higher Education (ODHE) identified duplicative programs within each region of the state mainly aligned to the six JobsOhio regions associated with the main campus. Hocking College was assigned the Southeast Region along with Belmont College, Eastern Gateway Community College, Rio Grande Community College, Washington State Community College, Zane State College.

RECOMMENDATION:

The Board of Trustee vote to accept the Low Enrollment Course and Program and Duplicate Program Report.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

Programs under evaluation may experience changes in curriculum, expansion to a new location within the service area, regional partnerships, credit hours, staffing and/or delivery method possible elimination or modification. Program reviews will be completed. Programs will be evaluated in accordance with state, accreditation mandates and employer and student demand.

FISCAL IMPACT:

The fiscal impact of potential modifications could impact tuition and fees.

MOTION:

A motion was made by Trustee Bailey Simons and seconded by Trustee Gerry Bird to approve the Low Enrollment Course and Program and Duplicate Program Report. The motion was unanimously approved.

SUBJECT:

Reasonable Accommodations for Students Policy

BACKGROUND:

The Testing Your Faith Act (ORC 3345.026) requires each state institution of higher education to adopt a policy that reasonably accommodates the sincerely held religious beliefs and practice of students regarding exams, other academic requirements, and absences for reasons of faith or religious or spiritual belief system.

Section 504 of The Rehabilitation Act of 1973 and the American Disabilities Act (ADA) of 1990 require that no qualified person shall, solely by reason of disability, be denied access to, participation in, or the benefits of, any program or activity operated by the College. Each qualified person shall receive the reasonable accommodations needed to ensure equal access to employment, educational opportunities, programs, and activities.

It is the policy of Hocking College to comply with ORC 3345.026 The Testing Your Faith Act, Section 504 of the Rehabilitation Act of 1973, the ADA, and other applicable federal and state regulations. Accommodations may be made through the Access Center, 3310 Hocking Parkway, Nelsonville, OH 45764, 740 -753-7103.

RECOMMENDATION:

The Board of Trustees pass a motion to approve the Reasonable Accommodations for Students Policy.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

In accordance with state and federal laws, Hocking College shall prohibit any form of discrimination.

FISCAL IMPACT:

No impact.

MOTION:

A motion was made by Trustee Gerry Bird and seconded by Trustee Bailey Simons approve the Reasonable Accommodations for Students Policy. The motion was unanimously approved.

Reasonable Accommodations for Students Policy

Policy Number: 49.001

Office of Primary Responsibility: Academic Affairs

Issue Date: 8/3/2011

Revised Date(s): 2/23/23

Purpose

Hocking College (hereinafter "College") is committed to providing to all enrolled students equal access to campus programs, services and activities.

Policy

Section 504 of The Rehabilitation Act of 1973/American Disabilities Act (ADA) of 1990

Pursuant to Section 504 of The Rehabilitation Act of 1973, the American Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act of 2008 (Amendments Act), no qualified person shall, solely by reason of disability, be denied access to, participation in, or the benefits of, any program or activity operated by the College. Each qualified person shall receive reasonable accommodations needed to ensure equal access to employment, educational opportunities, programs, and activities.

Accommodations shall be made pursuant to College Procedures for persons with disabilities through the Office of Accessibility Resources.

The Testing Your Faith Act

Pursuant to ORC Section 3345.026, the College shall provide a reasonable accommodation(s) for sincerely held religious beliefs and practices of individual students with regard to all examinations or other academic requirements and absences for reasons of faith or religious or spiritual belief system. The College shall:

(A) permit a student to be absent for up to three (3) days each academic semester to take holidays for reasons of faith or religious or spiritual belief system or participate in organized activities conducted under the auspices of a religious denomination, church, or other religious or spiritual organization. The College shall not impose an academic penalty as a result of a student being absent as permitted in this policy.

(B)(1) require that students be provided with alternative accommodations with regard to examinations and other academic requirements missed due to an absence described in division (A) of this section, if both of the following apply:

(a) The student's sincerely held religious belief or practice severely affects the student's ability to take an examination or meet an academic requirement.

(b) Not later than fourteen days after the first day of instruction in a particular course, the student provides written notice of the specific dates for which the student requests alternative accommodations by completing The Testing Your Faith Act Accommodation Request Form.

(2) shall accept without question the sincerity of a student's religious or spiritual belief system. The College shall keep requests for alternative accommodations

confidential. The College shall schedule a time and date for an alternative examination, which may be before or after the time and date the examination or other academic requirement was originally scheduled, but shall do so without prejudicial effect.

(C) College syllabi shall include a statement regarding this policy that includes both of the following:

- (1) A description of the general procedure for requesting accommodations, and
- (2) Contact information for the Vice President, Academic Affairs and the Dean, General Studies, Arts & Science and Academic Support which can be found in the College Directory located on the College website.

(D) Pursuant to the *Hocking College Student Grievance Procedure*, located on the College website, students may notify the College of any grievance with regard to the implementation of this policy.

(E) Questions regarding this policy may be sent to the Vice President, Academic Affairs or the Dean, General Studies, Arts & Science and Academic Support. Contact information may be found in the College Directory located on the College website.

(G) The following is a non-exhaustive list of major religious holidays or festivals and may not be used to deny an accommodation to a student for a holiday or festival of the student's faith or religious or spiritual belief system does not appear on the list.

Judaism

- Purim
- Passover
- Shavuot
- Tisha B'Av
- Rosh Hashanah
- Yom Kippur
- Sukkot
- Shemini Atzerat
- Simchat Torah
- Hanukkah

Christianity

- Feast of Mary Mother of God
- Christmas – Eastern Orthodox
- Epiphany
- Ash Wednesday

- Feast of the Annunciation
- Palm Sunday
- Holy Thursday
- Good Friday
- Easter
- Feast of the Ascension
- Pentecost
- Trinity Sunday
- Corpus Christi Sunday
- Solemnity of the Sacred Heart of Jesus
- Nativity of St. John the Baptist
- Feast of Saints Peter and Paul
- Feast of St. Ignatius Loyola
- Feast of the Assumption of Mary
- All Saints Day
- All Souls Day
- Feast of Christ the King
- Advent Season
- Feast of St. Francis Xavier
- Feast of the Immaculate Conception
- Feast of Our Lady of Guadalupe
- Christmas

Islam

- Ramadan
- Eid al-Fitr
- Eid-ul Adha
- Ashura
- Mawlid-al-Nabi

Hindu

- Maha Shivaratri
- Shri Ramakrishna Jayanti
- Rama Navami
- Krishna Janmashtami
- Diwali

Buddhist

- Bodhi Day
- Vesak

Sikh

- Birthday of Guru Gobind Singh Sahib
- Vaisakhi
- Martyrdom of Guru Arjan Dev Sahib
- Martyrdom of Guru Tegh Bahadur Sahib
- Birthday of Guru Nanak Dev Sahib

Bahá'í

- Naw-Rúz
- Ridván
- Declaration of the Bab
- Ascension of Bahá'u'lláh
- Martyrdom of the Bab
- Birth of the Bab
- Birth of Bahá'ullah
- Ascension of 'Abdu'l-Bahá

SUBJECT:

Equal Employment Opportunity & Non-Discrimination Policy

BACKGROUND:

Hocking College seeks to attract, maintain, and retain the best, most talented and most dedicated employees to be the best and most efficient public servants to the citizens of Ohio. Hocking College employees shall be treated with appropriate respect and civility and are entitled to be employed in a workplace that is free of unlawful and inappropriate discrimination.

In accordance with Executive Order 2023-01D and state and federal laws Hocking College shall prohibit any form of unlawful and inappropriate discrimination.

RECOMMENDATION:

The Board of Trustees pass a motion to approve the Equal Employment Opportunity & Non-Discrimination Policy.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

In accordance with state and federal laws, Hocking College shall prohibit any form of discrimination.

FISCAL IMPACT:

No impact.

MOTION:

A motion was made by Trustee Bailey Simons and seconded by Trustee Stuart Brooks to approve Equal Employment Opportunity & Non-Discrimination Policy. The motion was unanimously approved.

Equal Employment Opportunity & Non-Discrimination Policy Policy Number: 23.002

Office of Primary Responsibility: Human Resources

Issue Date: 1/1/2001

Revised Date(s): 7/20/2011, 2/23/23

Purpose

Hocking College seeks to attract and retain talented and dedicated employees to be efficient public servants to the citizens of Ohio. Hocking College employees shall be treated with appropriate respect and civility and are entitled to be employed in a workplace that is free of unlawful and inappropriate discrimination.

Policy

Discrimination against any individual on the basis of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status (past, present or future), disability, age (40 years or older), status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a nursing mother, status as a foster parent, genetic information, or sexual orientation is prohibited.

Definitions

Applicant - An applicant for employment is defined as an individual who has applied for a specific position at Hocking College.

Employee – pursuant to ORC Section 3121.89 (B) "Employee" means an individual who is employed to provide services to an employer for compensation that is reported as income from wages.

Procedure

Any applicant or employee may file a complaint with: (a) their own supervisor; (b) Human Resources; (c) the Equal Opportunity Division of the Ohio Department of Administrative

Services; (d) the Ohio Civil Rights Commission; or (e) the U.S. Equal Employment Opportunity Commission. All such complaints will be investigated and resolved within the time frame allowed for claims of discrimination that are recognized by Ohio and federal law. Persons determined to have engaged in unlawful or improper discrimination in violation of this policy may be subject to discipline up to and including termination as well as other sanctions that would be applied to illegal discriminatory conduct under Ohio law.

FINANCE AND PERSONNEL REPORT

Trustee Ben Mitchell asked Mr. Mark Fuller to give the Finance and Personnel Report.

Hocking College Financial Update FY2023 Through 1/31/2023

BUDGET TO ACTUAL COMPARISON

	ANNUAL BUDGET (000'S)	YEAR TO DATE ACTUALS (000'S)	STATUS
REVENUE	\$ 34,163	\$ 26,844	On track to meet budget
EXPENSE	\$ 34,163	\$ 20,716	On track to meet budget
NET	\$ 0	\$ 6,128	

LIQUIDITY AND FUNDING FIGURES

	JAN 2023 (000'S)	JUNE 2022 (000'S)	YTD NET CHANGE
OPERATING CASH	\$ 7,987	\$ 7,698	\$ 289
RESERVES & ENDOWMENTS	\$ 3,208	\$ 4,019	\$ (811)
CAPITAL FUNDS AVAILABLE	\$ 5,759	\$ 6,873	\$ (1,114)
COVID RELIEF FUNDS AVAILABLE	\$ 1,320	\$ 2,163	\$ (843)

Budget to Actuals Detail

College operating and auxiliary revenues through January are at \$26.8 million or 79% of the annual budgeted amount. Revenues are currently on track to meet budget. Total revenue is approximately 4% ahead of last year's pace.

Year-over-year improvements in revenue are driven by an increase in tuition & fee revenue (+3%) and an increase auxiliary revenues (+16%), which is partially offset by a decrease in SSI funding (-2%). Auxiliary revenue increases are particularly evident in student housing (+10%) and student meal plans (+32%). These improvements are the result of more students on-campus and the pricing adjustments enacted on meal plans which became effective 2022SU.

Operating expenses are currently at \$17.4 million and auxiliary expenses are currently at \$3.3 million, combining for a total of \$20.7 million in expenses. Expenses are currently tracking approximately 1% above last year.

Liquidity Detail

The College has a current operating cash balance of \$8.0 million or approximately 85 days of cash on hand. This is an increase of \$0.3 million from the beginning of the fiscal year. Operating cash is anticipated to increase through March, before tightening toward the end of spring semester and through the summer.

Strategic reserves, fee reserves, and replacement reserves combine to total \$1.7 million. College Endowments equate to \$1.5 million, making the amount of reserves and endowments total \$3.2 million. Reserves and endowments are \$0.8 million lower than the prior year based on strategic reserves expended on capital projects. The College continues to contribute monthly to strategic reserves to help replenish reserve levels.

SUBJECT:

Support Staff Bargaining Unit Agreement between Hocking Technical College (College) and Hocking College Education Association (OEA/NEA).

BACKGROUND:

The College is committed to create a positive work environment for all Hocking College employees. The College recognizes the current negotiation with the Support Staff Bargaining Unit presents an opportunity to accomplish this goal. The negotiation resulted in a three-year Support Staff Bargaining Unit Agreement effective July 1, 2023 - June 30, 2026.

RECOMMENDATION:

The Board of Trustees approve the motion that Hocking College agrees to the Support Staff Bargaining Unit Agreement effective July 1, 2023 - June 30, 2026 between Hocking Technical College (College) and Hocking College Education Association (OEA/NEA).

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

Support Staff Bargaining Unit Agreement effective July 1, 2023 - June 30, 2026.

FISCAL IMPACT:

Total approximate cost is \$59,929 over three years.

MOTION:

A motion was made by Trustee Gerry Bird and seconded by Trustee Bailey Simons to approve Support Staff Bargaining Unit Agreement effective July 1, 2023 - June 30, 2026. The motion was unanimously approved.

SUBJECT:

Audited financial statements for FY 2022

BACKGROUND:

The College prepares annual financial statements which are audited by the Ohio Auditor of State or a designated Independent Public Accountant. The College is currently under contract to be audited by Perry & Associates Certified Public Accountants through 2024.

Perry & Associates have completed their audit of the College's Financial Statements and have found them to be a fair and accurate representation of the College's financial position.

RECOMMENDATION:

The Board of Trustees approve a motion to accept the FY 2022 audited financial statements.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

The annual audit is a necessary part of the college's ongoing operations.

FISCAL IMPACT:

None. The audit confirms the College's FY 2022 Financial Statements to be a fair and accurate representation of the College's financial position.

MOTION:

A motion was made by Trustee Stuart Brooks and seconded by Trustee Mike Budzik to accept the FY 2022 audited financial statements. The motion was unanimously approved.

SUBJECT:

Fiscal Year 2023 Contract and Non-Bargaining Unit (NBU) Employee Raise

BACKGROUND:

The Board approved budget for Fiscal Year 2023 has funds available to allocate a 4% raise to all eligible Contract and NBU employees.

RECOMMENDATION:

The Board of Trustees approve a motion to allow the President to issue a 4% raise for all eligible Contract and NBU employees. Eligible employees will be determined by parameters for eligibility set by the College. Bargaining Unit employees are excluded from this action as their pay is dictated by contract. The raise will be made effective on the first pay of March 2023.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

The raise will allow Hocking College to remain competitive in employee compensation.

FISCAL IMPACT

The 4% raise for eligible NBU employees will have an annualized impact of approximately \$260,000. The impact for the remainder of fiscal year 2023 will be \$90,000.

MOTION:

A motion was made by Trustee Mike Budzik and seconded by Trustee Gerry Bird to approve the President to issue a 4% raise for all eligible Contract and Non-Bargaining Unit Employees (NBU) effective the first pay of March 2023. The motion was unanimously approved.

SUBJECT:

Increase Hocking College's Instructional Tuition Fee

BACKGROUND:

Authority for the College to increase its tuition is granted by the Ohio General Assembly. Consideration is currently being given to allow Colleges established under Chapter 3357 of the Ohio Revised Code to increase their tuition rates by up to \$5 per credit hour in FY2024.

Hocking College last updated its instructional fee in FY2021. A survey of Ohio Technical and State Community Colleges shows the following current instructional fees:

Name Instructional Fee:

Belmont College: \$125.75

Stark State College: \$136.50

Clark State Community College: \$142.33

Columbus State Community College: \$147.43

Edison State Community College: \$150.32

Zane State College: \$158.00

Hocking Technical College: \$159.00

Central Ohio Technical College: \$161.00

Owens State Community College: \$167.50

Cincinnati State Community College: \$170.00

Washington State Community College: \$170.00

North Central State College: \$179.60

Northwest State Community College: \$181.33

James A. Rhodes State College: \$185.00

Southern State Community College: \$187.00
Terra State Community College: \$189.00
Marion Technical College: \$195.00

RECOMMENDATION:

The Board of Trustees approve the motion to increase its instructional fee by up to \$5, from \$159/credit hour to \$164/credit hour which translates to an increase in the full time rate by \$60, from \$1,908/semester to \$1,968/semester. The increase will occur in Fiscal Year 2024, and become effective for the 2023-2024 Academic Year, effective for all classes beginning on or after January 1, 2024. The Board of Trustees approval will be contingent upon approval by the Ohio General Assembly to allow tuition increases in FY2024. Existing students following the terms of the College's tuition guarantee will not be impacted by the increase.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

The motion will allow Hocking College to continue to offer world-class academic programming at a competitive and affordable rate.

FISCAL IMPACT:

The annualized financial impact of this tuition increase is estimated at approximately \$200,000 once fully implemented.

MOTION:

A motion was made by Trustee Gerry Bird and seconded by Trustee Bailey Simons to approve the increase in tuition fee for Fiscal Year 2024, being effective for all classes beginning on or after January 1st, 2024. The motion was unanimously approved.

SUBJECT:

Establish a Commuter Meal Plan

BACKGROUND:

Hocking College has received interest from students in a Commuter Meal Plan. The proposed meal plan will be marketed to students who are on campus for lunch only during weekdays. The meal plan will include 5 meals per week.

RECOMMENDATION:

The Board of Trustees approve a motion to create the following Commuter Meal Plan:

- 5 Meals Per Week Plan – \$650 per 16-week semester, or \$325 per 8-week term

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

The meal plan will allow the College to offer commuter students a targeted meal plan to help meet their needs.

FISCAL IMPACT:

The meal plan will provide the College additional revenue. If 50 students participate in the new meal plan, annual revenue will be \$65,000.

MOTION:

A motion was made by Trustee Gerry Bird and seconded by Trustee Stuart Brooks to approve a Commuter Meal Plan, being 5 meals per week and totaling \$650 per 16-week semester or \$325 per 8-week term. The motion was unanimously approved.

SUBJECT:

Boating Safety Education Grant

BACKGROUND:

Hocking College is pursuing a Boating Safety Education Grant through the Ohio Department of Natural Resources. The grant amount will be \$30,000 and will allow the College to purchase the materials and equipment needed to offer watercraft safety courses. Materials being purchased include: a trailer, kayaks, and safety equipment.

The College will provide \$27,610 contribution in kind contribution in the form of existing staff salaries related to the instruction of the courses.

RECOMMENDATION:

The Board of Trustees approve a motion to pass a resolution to authorize the College to pursue this grant.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

The grant will allow the College to offer watercraft safety courses.

FISCAL IMPACT:

The College will provide \$27,610 contribution in kind contribution in the form of existing staff salaries related to the instruction of the courses.

MOTION:

A motion was made by Trustee Bailey Simons and seconded by Trustee Jeanie Addington to approve the Boating Safety Education Grant. Mike Budzik abstained. The motion was unanimously approved.

FACILITIES COMMITTEE REPORT –

Dr. Young provided an update on current projects taking place on campus.

COMMUNITY RELATIONS AND STUDENT EXPERIENCE REPORT

Dr. Young had a guest speaker attend, Colton McCartney. He talked about his experience in Student Life while at Hocking College.

CHAIRMAN'S REPORT

No report.

NEW BUSINESS

None

NEXT MEETING – The next meeting of the Board of Trustees is scheduled for April 20, 2023. Subcommittees will begin at 5:30 pm with the Board meeting starting at 6:00 pm at The Lodge.

ADJOURNMENT

There being no further business to conduct, a motion was made to adjourn by Trustee Gerry Bird and seconded by Trustee Bailey Simons. The motion was approved. The Board adjourned at 7:56 pm.



Ben Mitchell, Chair



Stephen Powell, Board Secretary



**Hocking College
Board of Trustees Action**

Date: April 20, 2023
Submitted by: Dr. Betty Young

SUBJECT:

Accept Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

BACKGROUND:

- On March 31, 2022, the college released a request for proposals on 15 acres requesting proposals intended to benefit New Lexington and Perry County.
- On April 27, 2022, the Perry County Board of Commissioners sent correspondence demanding that Hocking College Cease and Desist all efforts to develop or sell that parcel of land.
- On May 4, 2022 Perry County Board of Commissioners filed a Complaint to Quiet Title To Real Property.
- On August 18, 2022, the Board of Trustees approved a motion authorizing the College to explore the possibility of a solar field located on the 15 acres owned by Hocking College at the Perry Campus, allowing the College to determine the best course of action and allow the President, if prudent, to execute a lease agreement to facilitate a solar field. The Perry County Commissioners are rejecting this claiming that this was not included in the original deed when the land was donated to Hocking College.
- On September 8, 2022, the court of The Common Pleas Court of Perry County, Ohio. issued its decision which stated, "Therefore, the court declares that the Defendant is the rightful holder of the title to the entire property, the Plaintiff has no estate, right, title or interest in the remainder of the property; and the Complaint should be dismissed in its entirety with prejudice pursuant to Ohio Civ. R. 12(B) (6)."
- On October 11, 2022, Perry County Board of Commissioners filed Notice of Appeal, From The Common Pleas Court of Perry County, Ohio.
- On January 9, 2023, the parties attended mediation hearing to create a partnership regarding the use of the 15 acres owned by Hocking College. The parties reached a settlement agreement at this hearing that resulted in a Mediation MOU that reflects the term of the agreement.
- February 23, 2023, Board meeting accept Hocking College MOU and reject Perry County Commissioners MOU.
- On March 29, 2023 the parties reached an agreement which is the subject of this motion.

RECOMMENDATION:

The Board of Trustees approve a motion to accept the Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

Creating a partnership with Perry County would create opportunities to maximize community resources that provide educational opportunities for students enrolled at Hocking College that meet the workforce needs of Perry County.

FISCAL IMPACT:

Create additional revenue to advance the mission of the College.

COMMENTS:

None.



Motion to accept Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

Adopted: 04/20/2023

Approved: _____
Ben Mitchell, Chairman

* Due to Gemy Bird abstaining, this motion did not meet Quorum & will be re-presented at the June BOT meeting.

MEDIATION MEMORANDUM OF UNDERSTANDING

Date: ~~March-April~~ [REDACTED], 2023

Case No. Perry 22-CA-00009

Case Name: *Perry County Board of Commissioners v. Hocking Technical College, d/b/a Hocking College*

Appellant Perry County Board of Commissioners represented by Attorney Thomas Pannett and Appellee Hocking Technical College d/b/a Hocking College represented by Attorney Paul Kerridge participated in a mediation hearing on January 9, 2023. The parties have reached an agreement in principle with the following terms:

- The parties agree that Hocking College shall retain ownership of the disputed 15 acres and that the disputed 15 acres is not subject to a reverter clause.
- Other than enforcement of this agreement and those ownership interests addressed in any jointly filed Motion under Civ.R. 60(B), the parties release all claims to the ownership or use of the disputed 15 acres.
- ~~Hocking College agrees that it will not sell any portion of the disputed 15 acres to a public or private entity for 10 years unless it receives written permission from the Perry County Commissioners.~~
- The parties agree that if Hocking College ~~decides~~ intends to sell the disputed 15 acres before January 1, 2033, the Perry County Commissioners shall have a right of first refusal to purchase the disputed 15 acres for the greater of a price agreed to by Hocking College market price or a price equal to the price that Hocking College has accepted pursuant to a third-party offer.
- The parties agree that Hocking College's use or planned use of the disputed 15 acres will be for "educational purposes." "Educational purposes" includes any purpose authorized under R.C. 3357.
- Once this MOU is agreed in principle, and subject to the Court of Appeals retaining jurisdiction until all parties have signed the MOU, the parties shall file a joint Civ.R. 60(B) motion to vacate a portion of the trial court's decision in Perry Case No. 22-CV-00095. The jointly filed Civ.R. 60(B) will move the trial court to clarify that: (1) the Perry County Board of Commissioners retained mineral and

easement rights over the land deeded to Hocking College and transferred on September 28, 1993 via Instrument #04780; and (2) Perry County owns the 5.28 acres deeded to Perry County by Hocking College on January 20, 2021 by Instrument 202100000264 that was filed with the Perry County Recorder's Office.

- The Perry County Board of Commissioners will pay court costs with regard to the appeal.

This MOU is intended only to summarize the principal points of the agreement. The parties agree the summary is sufficiently complete to constitute an enforceable agreement of the parties. Any individual signing this document for a party represents he/she has full authority to do so. The parties agree the signature of an attorney or agent for the party shall be deemed the party's signature for the purpose of making the agreement enforceable within the exception to the privilege.

Should enforcement become necessary, the party seeking enforcement will file any enforcement motion or action in the trial court. The parties acknowledge the mediator intends to invoke the mediator's privilege if ever called to testify regarding mediation communications or this MOU. Except as noted above, each party agrees he/she/it will neither request nor subpoena the mediator's notes, records, or any materials in the possession of the mediator for any purpose. Each party also agrees that he/she/it will neither request nor subpoena the mediator to testify in any matter for any reason.

All parties have had the opportunity to seek legal advice from retained counsel of their choosing before signing this MOU or have decided to proceed without legal advice.

(Counsel for Appellant(s)) Date

(Counsel for Appellee(s)) Date

(Appellant) Date

(Appellee) Date

(Appellant) Date

(Appellee) Date



**Hocking College
Board of Trustees Action**

Date: April 20, 2023

Submitted by: Dr. Betty Young

SUBJECT:

Expand Hocking College's district to include Fairfield County

BACKGROUND:

Hocking Technical College's service district includes Athens, Hocking, and Perry counties. Fairfield County is currently an unassigned county for purposes of Community & Technical College Territory and is contiguous to Hocking County as required in ORC 3357.021 Expansion of District.

Fairfield ESC and Lancaster City Schools have certified to Hocking College their desire to bring Fairfield County into the Hocking College service district per ORC 3357.021 .

In 2020, Hocking Technical College, in partnership with the City of Lancaster and County of Fairfield, established a Workforce Center to provide training programs for in-demand jobs.

Hocking Technical College desires to expand its district to include Fairfield County to ensure its ability to continue to properly service the area.

RECOMMENDATION:

The Board of Trustees pass a resolution to expand the Hocking Technical College district to include Fairfield County per ORC 3357.021.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT

The expansion will allow Hocking College to ensure its ability to service the area.

FISCAL IMPACT

N/A



WHEREAS, the Board of Trustees of Hocking Technical College, hereinafter referred to as the "College", deems it desirable and in the best interests of the College and Southeastern Ohio communities to expand the district of the College to include Fairfield County.

WHEREAS, Fairfield County is an unassigned county for purposes of Community and Technical College territory.

WHEREAS, Fairfield County is contiguous to Hocking County, and Hocking County is currently assigned to the district of the College as required in ORC 3357.021.

WHEREAS, the College, at the request of the leaders of the City of Lancaster and County of Fairfield established a Workforce Center in Fairfield County in 2020. The Workforce Center is an active and important part of the county and region's workforce development needs, providing training programs for in-demand jobs.

WHEREAS, Fairfield ESC and Lancaster City Schools have certified to Hocking College their desire to bring Fairfield County into the Hocking College service district per ORC 3357.021 .

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Hocking Technical College expand Hocking Technical College's district to include Fairfield County. This certified resolution to be submitted to the Ohio Board of Regents / Ohio Department of Higher Education per ORC 3357.021 for approval and designated date on which the expansion shall take effect. Proposed date of June 1, 2023.

Date Adopted: 4-20-23

Approved: Michael J. Brugh



**Hocking College
Board of Trustees Action**

Date: April 20, 2023
Submitted by: Jacqueline Hagerott

SUBJECT:

2023-2024 Academic Calendar
2024-2025 Academic Calendar
2025-2026 Academic Calendar

BACKGROUND:

The Academic Leadership team, Cabinet and Financial Services reviewed the calendar and provided feedback.

RECOMMENDATION:

The College recommends the Board of Trustees approve the motion to adopt the proposed 2023-2024, 2024-2025, 2025-2026 Academic Calendars.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT:

Publishing the proposed academic calendars better assists Hocking College students and creates opportunities for our student to plan their academic career through graduation. Additionally, the multi-year calendars allows the College to plan multi-year course offerings, recruitment events and other advanced planning activities.

Publishing a multi-year academic calendar aligns with Higher Learning Commission Criterion Five: Resources, Planning and Institutional Effectiveness, "the institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities."

FISCAL IMPACT

None.



Motion to approve the proposed 2023-2024, 2024-2025, 2025-2026 Academic Calendars.

Adopted: 04/20/2023

Approved: *Michael J. Burdick*
Ben Mitchell, Chairman

ACADEMIC CALENDAR	
DRAFT - REVISED APRIL 19, 2023	
2023-2024	
Summer Term	Monday, May 8- Friday , July 28, 2023
Last Day to Register (12 week courses)	Sunday, May 7, 2023
Summer Term Begins (12 week courses)	Monday, May 8, 2023
Census Date (15th day of term)	Monday, May 22, 2023
Holiday-Memorial Day - College Closed	Monday, May 29, 2023
Summer Graduation Application Due	Friday, June 2, 2023
Last Day to Order Caps/Gowns	Friday, June 2, 2023
Last Day to Register (8 week courses)	Sunday, June 4, 2023
8 Week Courses Begin	Monday, June 5, 2023
Holiday - Juneteenth - College Closed	Monday, June 19, 2023
Holiday - Independence Day - College Closed	Tuesday, July 4, 2023
Last Day to Drop/Withdraw (12 week and 8 week courses)	Friday, July 7, 2023
Summer Term Ends	Friday, July 28, 2023
Summer Commencement	Saturday, July 29, 2023
Autumn Term	Monday, August 14 - Friday, December 8, 2023
Start week	Monday, August 7 - Friday, August 11, 2023
Last Day to Register (16 week courses/first 8 week courses)	Sunday, August 13, 2023
Autumn Term Begins (16 week courses/first 8 week courses)	Monday, August 14, 2023
Census Date (15th day of term)	Monday, August 28, 2023
Holiday - Labor Day - College Closed	Monday, September 4, 2023
Autumn Graduation Application Due	Friday, September 8, 2023
Last Day to Order Caps/Gowns	Friday, September 8, 2023
Last Day to Drop/Withdraw (first 8 week courses)	Friday, September 15, 2023
Last Day to Register (second 8 week courses)	Sunday, October 8, 2023
Second 8 Week Courses Begin	Monday, October 9, 2023
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, October 18, 2023
Holiday - Veterans Day (Observed) - College Closed	Friday, November 10, 2023
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Thursday, November 9, 2023
Fall Break - College Open, No Courses, No Faculty	Monday, November 20 - Wednesday November 22, 2023
Holiday - Thanksgiving Break - College Closed	Thursday, November 23-Friday November 24, 2023
Autumn Term Ends	Friday, December 8, 2023
Autumn Commencement	Saturday, December 9, 2023
End of Term for Faculty	Wednesday, December 13, 2023
Winter Break - College Closed	Monday, December 18, 2023 - Friday, December 29, 2023
Holiday - Christmas - College Closed	Monday, December 25, 2023
Spring Term	Tuesday January 16, 2024 - Friday, May 10, 2024
Holiday - New Years Day - College Closed	Monday, January 1, 2024
College Opens	Tuesday, January 2, 2024
Start week	Tuesday, January 2 - Friday, January 5, 2024
Last Day to Register (16 week courses/first 8 week courses)	Sunday, January 7, 2024
Spring Term Begins (16 week courses/first 8 week courses)	Monday, January 8, 2024
Holiday - Martin Luther King Day - College Closed	Monday, January 15, 2024
Census Date (15th Day of Term)	Monday, January 22, 2024
Spring Graduation Application Due	Friday, February 2, 2024
Last Day to Order Caps/Gowns	Friday, February 2, 2024
Last Day to Drop/Withdraw (first 8 week courses)	Friday, February 9, 2024
Spring Break - College Closed	Monday, March 4 - Friday, March 8, 2024
Last Day to Register (second 8 week courses)	Sunday, March 10, 2024
College Opens - Second 8 Week Courses Begin	Monday, March 11, 2024
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, March 20, 2024
Holiday - Good Friday - College Closed	Friday, March 29, 2024
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, April 12, 2024
Spring Term Ends	Friday, May 3, 2024
Spring Commencement	Saturday, May 4, 2024
End of Term for Faculty	Monday, May 6, 2024

ACADEMIC CALENDAR	
DRAFT - REVISED APRIL 19, 2023	
2024-2025	
Summer Term	Monday, May 13- Friday, August 2, 2024
Last Day to Register (12 week courses)	Sunday, May 12, 2024
Summer Term Begins (12 week courses)	Monday, May 13, 2024
Census Date (15th day of term)	Monday, May 27, 2024
Holiday-Memorial Day - College Closed	Monday, May 27, 2024
Summer Graduation Application Due	Friday, June 7, 2024
Last Day to Order Caps/Gowns	Friday, June 7, 2024
Last Day to Register (8 week courses)	Sunday, June 9, 2024
8 Week Courses Begin	Monday, June 10, 2024
Holiday - Juneteenth - College Closed	Wednesday, June 19, 2024
Holiday - Independence Day - College Closed	Thursday, July 4, 2024
Last Day to Drop/Withdraw (12 week and 8 week courses)	Friday, July 5, 2024
Summer Term Ends	Friday, August 2, 2024
Summer Commencement	Saturday, August 3, 2024
Autumn Term	Monday, August 12 - Friday, December 6, 2024
Start week	Monday, August 5 - Friday, August 9, 2024
Last Day to Register (16 week courses/first 8 week courses)	Sunday, August 11, 2024
Autumn Term Begins (16 week courses/first 8 week courses)	Monday, August 12, 2024
Census Date (15th day of term)	Monday, August 26, 2024
Holiday - Labor Day - College Closed	Monday, September 2, 2024
Autumn Graduation Application Due	Friday, September 6, 2024
Last Day to Order Caps/Gowns	Friday, September 6, 2024
Last Day to Drop/Withdraw (first 8 week courses)	Friday, September 13, 2024
Last Day to Register (second 8 week courses)	Sunday, October 6, 2024
Second 8 Week Courses Begin	Monday, October 7, 2024
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, October 16, 2024
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, November 8, 2024
Holiday - Veterans Day - College Closed	Monday, November 11, 2024
Fall Break - College Open, No Courses, No Faculty	Monday, November 25 - Wednesday November 27, 2024
Holiday - Thanksgiving Break - College Closed	Thursday, November 28 - Friday November 29, 2024
Autumn Term Ends	Friday, December 6, 2024
Autumn Commencement	Saturday, December 7, 2024
End of Term for Faculty	Tuesday, December 10, 2024
Winter Break - College Closed	Monday, December 23, 2024- Friday, January 3, 2025
Holiday - Christmas - College Closed	Wednesday, December 25, 2024
Spring Term	Monday, January 13- Friday, May 9, 2025
Holiday - New Years Day - College Closed	Wednesday, January 1, 2025
College Opens	Monday, January 6, 2025
Start week	Monday, January 6 - Friday, January 10, 2025
Last Day to Register (16 week courses/first 8 week courses)	Sunday, January 12, 2025
Spring Term Begins (16 week courses/first 8 week courses)	Monday, January 13, 2025
Holiday - Martin Luther King Day - College Closed	Monday, January 20, 2025
Census Date (15th Day of Term)	Monday, January 27, 2025
Spring Graduation Application Due	Friday, February 7, 2025
Last Day to Order Caps/Gowns	Friday, February 7, 2025
Last Day to Drop/Withdraw (first 8 week courses)	Friday, February 14, 2025
Spring Break - College Closed	Monday, March 10 - Friday March 14, 2025
Last Day to Register (second 8 week courses)	Sunday, March 16, 2025
College Opens - Second 8 Week Courses Begin	Monday, March 17, 2025
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, March 19, 2025
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, April 18, 2025
Holiday - Good Friday - College Closed	Friday, April 18, 2025
Spring Term Ends	Friday, May 9, 2025
Spring Commencement	Saturday, May 10, 2025
End of Term for Faculty	Monday, May 12, 2025

ACADEMIC CALENDAR	
DRAFT - APRIL 19, 2023	
2025-2026	
Summer Term	Monday, May 12- Friday, August 1, 2025
Last Day to Register (12 week courses)	Sunday, May 11, 2025
Summer Term Begins (12 week courses)	Monday, May 12, 2025
Census Date (15th day of term)	Monday, May 26, 2025
Holiday - Memorial Day - College Closed	Monday, May 26, 2025
Summer Graduation Application Due	Friday, June 6, 2025
Last Day to Order Caps/Gowns	Friday, June 6, 2025
Last Day to Register (8 week courses)	Sunday, June 8, 2025
8 Week Courses Begin	Monday, June 9, 2025
Holiday - Juneteenth - College Closed	Thursday, June 19, 2025
Holiday - Independence Day - College Closed	Friday, July 4, 2025
Last Day to Drop/Withdraw (12 week and 8 week courses)	Friday, July 11, 2025
Summer Term Ends	Friday, August 1, 2025
Summer Commencement	Saturday, August 2, 2025
Autumn Term	Monday, August 11 - Friday, December 5, 2025
Start week	Monday, August 4 - Friday, August 8, 2025
Last Day to Register (16 week courses/first 8 week courses)	Sunday, August 10, 2025
Autumn Term Begins (16 week courses/first 8 week courses)	Monday, August 11, 2025
Census Date (15th day of term)	Monday, August 25, 2025
Holiday - Labor Day - College Closed	Monday, September 1, 2025
Autumn Graduation Application Due	Friday, September 5, 2025
Last Day to Order Caps/Gowns	Friday, September 5, 2025
Last Day to Drop/Withdraw (first 8 week courses)	Friday, September 12, 2025
Last Day to Register (second 8 week courses)	Sunday, October 5, 2025
Second 8 Week Courses Begin	Monday, October 6, 2025
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, October 15, 2025
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, November 7, 2025
Holiday - Veterans Day - College Closed	Tuesday, November 11, 2025
Fall Break - College Open, No Courses, No Faculty	Monday, November 24 - Wednesday November 26, 2025
Holiday - Thanksgiving Break - College Closed	Thursday, November 27 - Friday November 28, 2025
Autumn Term Ends	Friday, December 5, 2025
Autumn Commencement	Saturday, December 6, 2025
End of Term for Faculty	Tuesday, December 9, 2025
Winter Break - College Closed	Monday, December 22, 2025 - Friday, January 2, 2026
Holiday - Christmas - College Closed	Thursday, December 25, 2025
Spring Term	Monday, January 12- Friday, May 8, 2026
Holiday - New Years Day - College Closed	Thursday, January 1, 2026
College Opens	Monday, January 5, 2026
Start week	Monday, January 5 - Friday, January 9, 2026
Last Day to Register (16 week courses/first 8 week courses)	Sunday, January 11, 2026
Spring Term Begins (16 week courses/first 8 week courses)	Monday, January 12, 2026
Holiday - Martin Luther King Day - College Closed	Monday, January 19, 2026
Census Date (15th Day of Term)	Monday, January 26, 2026
Spring Graduation Application Due	Friday, February 6, 2026
Last Day to Order Caps/Gowns	Friday, February 6, 2026
Last Day to Drop/Withdraw (first 8 week courses)	Friday, February 13, 2026
Spring Break - College Closed	Monday, March 9 - Friday March 13, 2026
Last Day to Register (second 8 week courses)	Sunday, March 15, 2026
College Opens - Second 8 Week Courses Begin	Monday, March 16, 2026
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, March 25, 2026
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, April 17, 2026
Holiday - Good Friday - College Closed	Friday, April 3, 2026
Spring Term Ends	Friday, May 8, 2026
Spring Commencement	Saturday, May 9, 2026
End of Term for Faculty	Monday, May 11, 2026

Hocking College Financial Update FY2023 Through 3/31/2023

BUDGET TO ACTUAL COMPARISON

	ANNUAL BUDGET (000'S)	YEAR TO DATE ACTUALS (000'S)	STATUS
REVENUE	\$ 34,163	\$ 29,365	On track to meet budget
EXPENSE	\$ 34,163	\$ 25,322	On track to meet budget
NET	\$ 0	\$ 4,043	

LIQUIDITY AND FUNDING FIGURES

	MAR 2023 (000'S)	JUNE 2022 (000'S)	YTD NET CHANGE
OPERATING CASH	\$ 9,519	\$ 7,698	\$ 1,821
RESERVES & ENDOWMENTS	\$ 3,511	\$ 4,019	\$ (508)
CAPITAL FUNDS AVAILABLE	\$ 5,759	\$ 6,873	\$ (1,114)
COVID RELIEF FUNDS AVAILABLE	\$ 1,320	\$ 2,163	\$ (843)

Budget to Actuals Detail

College operating and auxiliary revenues are currently at \$29.4 million or 86% of the annual budgeted amount. Revenues are currently on track to meet budget. Total revenue is approximately 4.7% ahead of last year's pace.

Year-over-year improvement in revenue is driven by an increase in tuition & fee revenue (+3%) and an increase auxiliary revenues (+12%), which is partially offset by a decrease in SSI funding (-2%). Auxiliary revenue increases are particularly evident in student housing (+9%) and student meal plans (+31%). These improvements are the result of more students on-campus and the pricing adjustments enacted on meal plans which became effective 2022SU.

Operating expenses are currently at \$21.1 million and auxiliary expenses are currently at \$4.2 million, combining for a total of \$25.3 million in expenses. Adjusting for timing differences, expenses are currently tracking approximately 1% above last year.

Liquidity Detail

The College has a current operating cash balance of \$9.5 million or approximately 101 days of cash on hand. This is an increase of \$1.8 million from the beginning of the fiscal year. Operating cash is anticipated to remain stable through April before tightening in May and June.

Strategic reserves, fee reserves, and replacement reserves combine to total \$2.0 million. College Endowments equate to \$1.5 million, making the amount of reserves and endowments total \$3.5 million. Reserves and endowments are \$0.5 million lower than the prior year based on strategic reserves expended on capital projects. The College continues to contribute monthly to strategic reserves to help replenish reserve levels.