

Policy Category:	Administrative Policy
Board Policy Number:	2.08
Policy Issued:	April 26, 2016
Policy Title:	Children on Campus Policy
Policy Approved:	April 26, 2016
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Hocking College encourages safe, supervised campus visitations by children for the purposes of making decisions about their academic future, educational, cultural or sporting events and camps and authorized use of facilities such as the Student Recreation Center.

Hocking College grounds and infrastructure are designed to provide an environment conducive to academic and occupational activities performed by students and employees. For reasons that include safety of children, and assuring professional efficient performance of academic pursuits, operations and services, the College cannot routinely accommodate unsupervised children in campus workplaces, classrooms or any other venue or circumstance on campus.

Supervised:

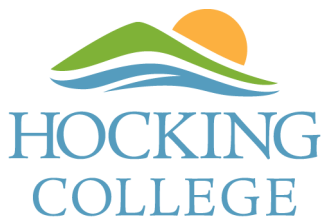
An adult designated as responsible for the child is providing direct onsite care and attention to the child’s health, safety and welfare. An adult responsible for the child who is present but performing work, teaching or other activities that distracts his/her attention from the child does not meet the criterion.

Unsupervised:

The adult responsible for the child is not present or is performing duties that distracts from the adult’s attention to the child.

Classrooms:

Presence in classrooms is restricted to properly enrolled students or visitors with legitimate purpose, who may be adults or minors. Instructors of record are responsible for ensuring that individuals who attend their classes are properly enrolled or have been invited for the purpose of making special announcements, guest lecturing or other authorized reasons. Instructors are also responsible for addressing situations when unauthorized individuals attend their classes.



Offices:

Children are allowed in offices on campus in the following situations:

- Short, occasional visitation by children who are accompanied by a responsible adult.
- Infrequent exceptions granted by the supervisor due to a temporary, unforeseen emergency and only when the responsible adult is able to be present and attend to the care and welfare of the child.

Children are not allowed in offices on campus in the following situations:

- An alternative to regular childcare provisions, e.g., infant care or childcare during summers and holidays.
- When the child is too ill to be sent to a regular childcare location or school.
- Provision of regular and routine childcare after Daycare or any other school has dismissed, regardless of duration each day.
- Presence of child interferes with normal operations.

Supervisors are responsible and accountable for ensuring that children on campus policies are met. Should employees require time to resolve their childcare situation, they are required to leave work and annual leave or sick leave will be assessed, as applicable.

Anyone finding an unaccompanied child on campus grounds should first determine if the parent(s) are on campus and try to reunite the child with the parent(s). If unable to do so, the adult should contact the police and inform them of the location of the child.