

**Hocking College/Ohio University
Tuition Reciprocity Agreement**



Verification of Employment at Hocking College

Employee _____
Last First Middle Initial

Ohio PID# _____ Department _____

Type of Coursework: (Check One) _____ Undergraduate _____ Graduate

Number of Hours Enrolled at Ohio University _____

Term Enrolled: _____ Fall _____ Spring _____ Summer Year _____

Permission to email information to O.U. Human Resources: _____ Yes _____ No

Signature of Employee _____ Date _____

(The following is to be completed by Hocking College Personnel Office)

This document verifies that the above named individual is a permanent employee at Hocking College and is eligible to attend Ohio University under the tuition reciprocity agreement. (100% reduction of OU instructional fee for undergraduate classes – prorated on contract percentage at Hocking or 30% reduction of OU instructional fee for graduate classes.)

For **Undergraduate** coursework for employees less than full-time:

_____ The above named employee is on a part-time contract at Hocking College
The current contract percentage of this employee is _____%

Authorized Personnel Signature: _____

Title _____

Date _____