



**BOARD OF TRUSTEES MEETING**  
**Thursday, June 15, 2023**  
**Regular Meeting – 6:00 pm @ The Lodge**  
**Virtual / Hybrid Meeting**

- **Call to Order (5 min)** Chairman Mitchell
- **Roll Call** Mr. Powell
- **Approve Minutes from April 20, 2023** Chairman Mitchell
- **Trustee Training Session (15 min)**
- **Executive Session (15 min)** Chairman Mitchell
- **President's Report (15 min)** Dr. Young
  - President's Report
  - Motion to Approve Strategic Initiatives for 2023/2024
- **Academic Affairs Report (5 min)** Trustees Ben Mitchell / Bailey Simons / Gerry Bird / Ms. Hagerott
  - Update from Vice President
  - Motion to Approve 2023-2024 Academic Calendar
- **Workforce Report** Dr. Jarrod Tudor
- **Community Relations and Student Experience Report (5 min)** Trustees Stuart Brooks / Leon Forte' / Hannah Guada
  - Update from Vice President
- **Finance and Personnel Report (5 min)** Trustees Mike Brooks / Jeanie Addington / Mr. Fuller
  - Update from Vice President / CFO / Treasurer
  - Motion to Approve FY2024 Operating Budget
  - Motion to Authorize FY23 Strategic Reserves
- **Facilities Committee Report (5 min)** Trustee Budzik / Dr. Young
  - Update on Projects
  - Washington Hall Facilities Storage
- **Chairman's Report (10 min)** Chairman Mitchell
- **New Business (5 min)** Chairman Mitchell
- **Adjournment** Chairman Mitchell
  
- **Event Schedule**  
Next Meeting – August 17, 2023 at 6:00pm

**Our Mission**

We serve as a pathway to prosperity, teaching and inspiring all who seek to learn; growing careers and changing lives.

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**Date: April 20, 2023**

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The hybrid virtual meeting of the Hocking College Board of Trustees was held Thursday, April 20, 2023. Members either signed in on the provided link, or attended in person at The Lodge.

Administrators attending: Dr. Betty Young, President; Mr. Stephen Powell, Chief-of-Staff; Ms. Jacqueline Hagerott, Vice President of Academic Affairs; Mr. Mark Fuller, Vice President, Chief Financial Officer / Treasurer; Mr. Joe Deer, CIO.

Additional attendees: Staff, Bargaining Units Representatives, and media (All Virtual)

**CALL TO ORDER**

Mike Budzik called the meeting to order at 6:00 pm

**ROLL CALL**

Stephen Powell, Board Secretary, called the roll:

Board members present: Trustees Jeanie Addington, Mike Budzik, Stuart Brooks, and Bailey Simons. Gerry Bird joined at 6:08pm.

Board members absent: Trustees Mike Brooks, Leon Forte', and Ben Mitchell.

Members present constitute quorum.

**APPROVAL OF MINUTES**

Vice-Chairman Mike Budzik asked if there were any changes to the minutes from the February 23, 2023 regular meeting. A motion was made by Trustee Bailey Simons and seconded by Trustee Stuart Brooks to approve the February 23, 2023, Board of Trustees minutes. The motion was unanimously approved.

**EXECUTIVE SESSION**

Vice-Chairman requested a motion to adjourn into Executive Session:

In pursuant to Ohio Revised Code 121.22 (G) (1) to consider the employment, demotion, or compensation of a public employee, and to consider the investigation of charges or complaints against a public employee;

In pursuant to Ohio Revised Code 121.22 (G) (3) to discuss conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

The Executive Session invitation may include:

Dr. Betty Young

A motion was made by Trustee Gerry Bird and seconded by Trustee Jeanie Addington to go into Executive Session.

On a roll call vote:

Voting Yes: Trustees Jeanie Addington, Mike Budzik, Gerry Bird, Stuart Brooks, and Bailey Simons.

The Board adjourned to Executive Session at 6:24 pm.

### **RETURN TO REGULAR SESSION**

Mike Budzik announced the return to regular session at 6:34 pm.

### **PRESIDENT'S REPORT**

Dr. Young gave the following report:

**Spa Grand Opening:** The college held a ribbon cutting ceremony for the grand opening of the Spa at Hocking College Lodge. Services include hands, feet, neck, shoulder, and facial massages.

**Dental Update:** The Dental program had its accreditation visit through CODA with full accreditation awarded with no recommendations.

**Foster Youth/Kinship Youth Grant:** This grant is for anybody who lives or lived with an uncle, aunt, or grandparents. Students are eligible for up to \$2000.00 for certificate programs including embedded certificates.

**Hocking County Wild Game Dinner:** Faculty and Students facilitated tables with information and activities for the 300+ community members in attendance.

**Robbins Crossing Storybook Trail:** Athens County Historical society and Nelsonville library have partnered to include historical interpretation at Robbins Crossing. This is currently taking place and will go through late Summer.

**Spring Gala:** The college had its annual Spring Gala on Saturday, April 15 at the Lodge. Over 80 attendees came to the event with over \$10,000 raised in donations.

**Dr. Jarrod Tudor:** Dr. Young introduced Dr. Tudor as Hocking College's new Executive Vice President. His official start date is Monday, April 24.

**SUBJECT:**

Accept Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

**BACKGROUND:**

- On March 31, 2022, the college released a request for proposals on 15 acres requesting proposals intended to benefit New Lexington and Perry County.
- On April 27, 2022, the Perry County Board of Commissioners sent correspondence demanding that Hocking College Cease and Desist all efforts to develop or sell that parcel of land.
- On May 4, 2022 Perry County Board of Commissioners filed a Complaint to Quiet Title To Real Property.
- On August 18, 2022, the Board of Trustees approved a motion authorizing the College to explore the possibility of a solar field located on the 15 acres owned by Hocking College at the Perry Campus, allowing the College to determine the best course of action and allow the President, if prudent, to execute a lease agreement to facilitate a solar field. The Perry County Commissioners are rejecting this claiming that this was not included in the original deed when the land was donated to Hocking College.
- On September 8, 2022, the court of The Common Pleas Court of Perry County, Ohio. issued its decision which stated, "Therefore, the court declares that the Defendant is the rightful holder of the title to the entire property, the Plaintiff has no estate, right, title or interest in the remainder of the property; and the Complaint should be dismissed in its entirety with prejudice pursuant to Ohio Civ. R. 12(B) (6)."
- On October 11, 2022, Perry County Board of Commissioners filed Notice of Appeal, From The Common Pleas Court of Perry County, Ohio.
- On January 9, 2023, the parties attended mediation hearing to create a partnership regarding the use of the 15 acres owned by Hocking College. The parties reached a settlement agreement at this hearing that resulted in a Mediation MOU that reflects the term of the agreement.
- February 23, 2023, Board meeting accept Hocking College MOU and reject Perry County Commissioners MOU.
- On March 29, 2023 the parties reached an agreement which is the subject of this motion.

**RECOMMENDATION:**

The Board of Trustees approve a motion to accept the Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

**ORGANIZATIONAL/ADMINISTRATIVE IMPACT:**

Creating a partnership with Perry County would create opportunities to maximize community resources that provide educational opportunities for students enrolled at Hocking College that meet the workforce needs of Perry County.

**FISCAL IMPACT:**

Create additional revenue to advance the mission of the College.

**MOTION:**

A Motion was made by Trustee Jeanie Addington and seconded by Trustee Bailey Simons to accept Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

Gerry Bird abstained. Due to abstaining, this motion did not meet quorum. The motion will be presented at the June Board of Trustees meeting.

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**SUBJECT:**

Expand Hocking College's district to include Fairfield County

**BACKGROUND:**

Hocking Technical College's service district includes Athens, Hocking, and Perry counties. Fairfield County is currently an unassigned county for purposes of Community & Technical College Territory and is contiguous to Hocking County as required in ORC 3357.021 Expansion of District.

Fairfield ESC and Lancaster City Schools have certified to Hocking College their desire to bring Fairfield County into the Hocking College service district per ORC 3357.021 .

In 2020, Hocking Technical College, in partnership with the City of Lancaster and County of Fairfield, established a Workforce Center to provide training programs for in-demand jobs.

Hocking Technical College desires to expand its district to include Fairfield County to ensure its ability to continue to properly service the area.

**RECOMMENDATION:**

The Board of Trustees pass a resolution to expand the Hocking Technical College district to include Fairfield County per ORC 3357.021.

## **ORGANIZATIONAL/ADMINISTRATIVE IMPACT**

The expansion will allow Hocking College to ensure its ability to service the area.

## **FISCAL IMPACT**

N/A

WHEREAS, the Board of Trustees of Hocking Technical College, hereinafter referred to as the "College", deems it desirable and in the best interests of the College and Southeastern Ohio communities to expand the district of the College to include Fairfield County.

WHEREAS, Fairfield County is an unassigned county for purposes of Community and Technical College territory.

WHEREAS, Fairfield County is contiguous to Hocking County, and Hocking County is currently assigned to the district of the College as required in ORC 3357.021.

WHEREAS, the College, at the request of the leaders of the City of Lancaster and County of Fairfield established a Workforce Center in Fairfield County in 2020. The Workforce Center is an active and important part of the county and region's workforce development needs, providing training programs for in-demand jobs.

WHEREAS, Fairfield ESC and Lancaster City Schools have certified to Hocking College their desire to bring Fairfield County into the Hocking College service district per ORC 3357.021 .

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Hocking Technical College expand Hocking Technical College's district to include Fairfield County. This certified resolution to be submitted to the Ohio Board of Regents / Ohio Department of Higher Education per ORC 3357.021 for approval and designated date on which the expansion shall take effect. Proposed date of June 1, 2023.

## **MOTION:**

A motion was made by Trustee Bailey Simons and seconded by Trustee Gerry Bird to approve the Fairfield County Expansion. The motion was unanimously approved.

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## **ACADEMIC AFFAIRS REPORT**

Ms. Hagerott had a guest speaker attend, Myles Taylor. He talked about his student experience.

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**SUBJECT:**

2023-2024 Academic Calendar  
2024-2025 Academic Calendar  
2025-2026 Academic Calendar

**BACKGROUND:**

The Academic Leadership team, Cabinet and Financial Services reviewed the calendar and provided feedback.

**RECOMMENDATION:**

The College recommends the Board of Trustees approve the motion to adopt the proposed 2023-2024, 2024-2025, 2025-2026 Academic Calendars.

**ORGANIZATIONAL/ADMINISTRATIVE IMPACT:**

Publishing the proposed academic calendars better assists Hocking College students and creates opportunities for our student to plan their academic career through graduation. Additionally, the multi-year calendars allows the College to plan multi-year course offerings, recruitment events and other advanced planning activities.

Publishing a multi-year academic calendar aligns with Higher Learning Commission Criterion Five: Resources, Planning and Institutional Effectiveness, “the institution’s resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.”

**FISCAL IMPACT:**

None.

**MOTION:**

A Motion was made by Trustee Bailey Simons and seconded by Trustee Stuart Brooks to approve the proposed 2023-2024, 2024-2025, 2025-2026 Academic Calendars. The Motion was unanimously approved.



ACADEMIC CALENDAR	
DRAFT - REVISED APRIL 19, 2023	
2023-2024	
<b>Summer Term</b>	<b>Monday, May 8- Friday, July 28, 2023</b>
Last Day to Register (12 week courses)	Sunday, May 7, 2023
Summer Term Begins (12 week courses)	Monday, May 8, 2023
Census Date (15th day of term)	Monday, May 22, 2023
Holiday - Memorial Day - College Closed	Monday, May 29, 2023
Summer Graduation Application Due	Friday, June 2, 2023
Last Day to Order Caps/Gowns	Friday, June 2, 2023
Last Day to Register (8 week courses)	Sunday, June 4, 2023
8 Week Courses Begin	Monday, June 5, 2023
Holiday - Juneteenth - College Closed	Monday, June 19, 2023
Holiday - Independence Day - College Closed	Tuesday, July 4, 2023
Last Day to Drop/Withdraw (12 week and 8 week courses)	Friday, July 7, 2023
Summer Term Ends	Friday, July 28, 2023
Summer Commencement	Saturday, July 29, 2023
<b>Autumn Term</b>	<b>Monday, August 14 - Friday, December 8, 2023</b>
Start week	Monday, August 7 - Friday, August 11, 2023
Last Day to Register (16 week courses/first 8 week courses)	Sunday, August 13, 2023
Autumn Term Begins (16 week courses/first 8 week courses)	Monday, August 14, 2023
Census Date (15th day of term)	Monday, August 28, 2023
Holiday - Labor Day - College Closed	Monday, September 4, 2023
Autumn Graduation Application Due	Friday, September 8, 2023
Last Day to Order Caps/Gowns	Friday, September 8, 2023
Last Day to Drop/Withdraw (first 8 week courses)	Friday, September 15, 2023
Last Day to Register (second 8 week courses)	Sunday, October 8, 2023
Second 8 Week Courses Begin	Monday, October 9, 2023
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, October 18, 2023
Holiday - Veterans Day (Observed) - College Closed	Friday, November 10, 2023
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Thursday, November 9, 2023
Fall Break - College Open, No Courses, No Faculty	Monday, November 20 - Wednesday November 22, 2023
Holiday - Thanksgiving Break - College Closed	Thursday, November 23 - Friday November 24, 2023
Autumn Term Ends	Friday, December 8, 2023
Autumn Commencement	Saturday, December 9, 2023
End of Term for Faculty	Wednesday, December 13, 2023
Winter Break - College Closed	Monday, December 18, 2023 - Friday, December 29, 2023
Holiday - Christmas - College Closed	Monday, December 25, 2023
<b>Spring Term</b>	<b>Tuesday January 16, 2024 - Friday, May 10, 2024</b>
Holiday - New Years Day - College Closed	Monday, January 1, 2024
College Opens	Tuesday, January 2, 2024
Start week	Tuesday, January 2 - Friday, January 5, 2024
Last Day to Register (16 week courses/first 8 week courses)	Sunday, January 7, 2024
Spring Term Begins (16 week courses/first 8 week courses)	Monday, January 8, 2024
Holiday - Martin Luther King Day - College Closed	Monday, January 15, 2024
Census Date (15th Day of Term)	Monday, January 22, 2024
Spring Graduation Application Due	Friday, February 2, 2024
Last Day to Order Caps/Gowns	Friday, February 2, 2024
Last Day to Drop/Withdraw (first 8 week courses)	Friday, February 9, 2024
Spring Break - College Closed	Monday, March 4 - Friday, March 8, 2024
Last Day to Register (second 8 week courses)	Sunday, March 10, 2024
College Opens - Second 8 Week Courses Begin	Monday, March 11, 2024
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, March 20, 2024
Holiday - Good Friday - College Closed	Friday, March 29, 2024
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, April 12, 2024
Spring Term Ends	Friday, May 3, 2024
Spring Commencement	Saturday, May 4, 2024
End of Term for Faculty	Monday, May 6, 2024



<b>ACADEMIC CALENDAR</b>	
<b>DRAFT - REVISED APRIL 19, 2023</b>	
<b>2024-2025</b>	
<b>Summer Term</b>	<b>Monday, May 13- Friday, August 2, 2024</b>
Last Day to Register (12 week courses)	Sunday, May 12, 2024
Summer Term Begins (12 week courses)	Monday, May 13, 2024
Census Date (15th day of term)	Monday, May 27, 2024
Holiday - Memorial Day - College Closed	Monday, May 27, 2024
Summer Graduation Application Due	Friday, June 7, 2024
Last Day to Order Caps/Gowns	Friday, June 7, 2024
Last Day to Register (8 week courses)	Sunday, June 9, 2024
8 Week Courses Begin	Monday, June 10, 2024
Holiday - Juneteenth - College Closed	Wednesday, June 19, 2024
Holiday - Independence Day - College Closed	Thursday, July 4, 2024
Last Day to Drop/Withdraw (12 week and 8 week courses)	Friday, July 5, 2024
Summer Term Ends	Friday, August 2, 2024
Summer Commencement	Saturday, August 3, 2024
<b>Autumn Term</b>	<b>Monday, August 12 - Friday, December 6, 2024</b>
Start week	Monday, August 5 - Friday, August 9, 2024
Last Day to Register (16 week courses/first 8 week courses)	Sunday, August 11, 2024
Autumn Term Begins (16 week courses/first 8 week courses)	Monday, August 12, 2024
Census Date (15th day of term)	Monday, August 26, 2024
Holiday - Labor Day - College Closed	Monday, September 2, 2024
Autumn Graduation Application Due	Friday, September 6, 2024
Last Day to Order Caps/Gowns	Friday, September 6, 2024
Last Day to Drop/Withdraw (first 8 week courses)	Friday, September 13, 2024
Last Day to Register (second 8 week courses)	Sunday, October 6, 2024
Second 8 Week Courses Begin	Monday, October 7, 2024
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, October 16, 2024
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, November 8, 2024
Holiday - Veterans Day - College Closed	Monday, November 11, 2024
Fall Break - College Open, No Courses, No Faculty	Monday, November 25 - Wednesday November 27, 2024
Holiday - Thanksgiving Break - College Closed	Thursday, November 28 - Friday November 29, 2024
Autumn Term Ends	Friday, December 6, 2024
Autumn Commencement	Saturday, December 7, 2024
End of Term for Faculty	Tuesday, December 10, 2024
Winter Break - College Closed	Monday, December 23, 2024 - Friday, January 3, 2025
Holiday - Christmas - College Closed	Wednesday, December 25, 2024
<b>Spring Term</b>	<b>Monday, January 13- Friday, May 9, 2025</b>
Holiday - New Years Day - College Closed	Wednesday, January 1, 2025
College Opens	Monday, January 6, 2025
Start week	Monday, January 6 - Friday, January 10, 2025
Last Day to Register (16 week courses/first 8 week courses)	Sunday, January 12, 2025
Spring Term Begins (16 week courses/first 8 week courses)	Monday, January 13, 2025
Holiday - Martin Luther King Day - College Closed	Monday, January 20, 2025
Census Date (15th Day of Term)	Monday, January 27, 2025
Spring Graduation Application Due	Friday, February 7, 2025
Last Day to Order Caps/Gowns	Friday, February 7, 2025
Last Day to Drop/Withdraw (first 8 week courses)	Friday, February 14, 2025
Spring Break - College Closed	Monday, March 10 - Friday March 14, 2025
Last Day to Register (second 8 week courses)	Sunday, March 16, 2025
College Opens - Second 8 Week Courses Begin	Monday, March 17, 2025
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, March 19, 2025
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, April 18, 2025
Holiday - Good Friday - College Closed	Friday, April 18, 2025
Spring Term Ends	Friday, May 9, 2025
Spring Commencement	Saturday, May 10, 2025
End of Term for Faculty	Monday, May 12, 2025

**ACADEMIC CALENDAR**

**DRAFT - APRIL 19, 2023**

**2025-2026**

<b>Summer Term</b>		<b>Monday, May 12- Friday, August 1, 2025</b>
Last Day to Register (12 week courses)		Sunday, May 11, 2025
Summer Term Begins (12 week courses)		Monday, May 12, 2025
Census Date (15th day of term)		Monday, May 26, 2025
Holiday - Memorial Day - College Closed		Monday, May 26, 2025
Summer Graduation Application Due		Friday, June 6, 2025
Last Day to Order Caps/Gowns		Friday, June 6, 2025
Last Day to Register (8 week courses)		Sunday, June 8, 2025
8 Week Courses Begin		Monday, June 9, 2025
Holiday - Juneteenth - College Closed		Thursday, June 19, 2025
Holiday - Independence Day - College Closed		Friday, July 4, 2025
Last Day to Drop/Withdraw (12 week and 8 week courses)		Friday, July 11, 2025
Summer Term Ends		Friday, August 1, 2025
Summer Commencement		Saturday, August 2, 2025
<b>Autumn Term</b>		<b>Monday, August 11 - Friday, December 5, 2025</b>
Start week		Monday, August 4 - Friday, August 8, 2025
Last Day to Register (16 week courses/first 8 week courses)		Sunday, August 10, 2025
Autumn Term Begins (16 week courses/first 8 week courses)		Monday, August 11, 2025
Census Date (15th day of term)		Monday, August 25, 2025
Holiday - Labor Day - College Closed		Monday, September 1, 2025
Autumn Graduation Application Due		Friday, September 5, 2025
Last Day to Order Caps/Gowns		Friday, September 5, 2025
Last Day to Drop/Withdraw (first 8 week courses)		Friday, September 12, 2025
Last Day to Register (second 8 week courses)		Sunday, October 5, 2025
Second 8 Week Courses Begin		Monday, October 6, 2025
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)		Wednesday, October 15, 2025
Last Day to Drop/Withdraw (16 week and second 8 week courses)		Friday, November 7, 2025
Holiday - Veterans Day - College Closed		Tuesday, November 11, 2025
Fall Break - College Open, No Courses, No Faculty		Monday, November 24 - Wednesday November 26, 2025
Holiday - Thanksgiving Break - College Closed		Thursday, November 27 - Friday November 28, 2025
Autumn Term Ends		Friday, December 5, 2025
Autumn Commencement		Saturday, December 6, 2025
End of Term for Faculty		Tuesday, December 9, 2025
Winter Break - College Closed		Monday, December 22, 2025 - Friday, January 2, 2026
Holiday - Christmas - College Closed		Thursday, December 25, 2025
<b>Spring Term</b>		<b>Monday, January 12- Friday, May 8, 2026</b>
Holiday - New Years Day - College Closed		Thursday, January 1, 2026
College Opens		Monday, January 5, 2026
Start week		Monday, January 5 - Friday, January 9, 2026
Last Day to Register (16 week courses/first 8 week courses)		Sunday, January 11, 2026
Spring Term Begins (16 week courses/first 8 week courses)		Monday, January 12, 2026
Holiday - Martin Luther King Day - College Closed		Monday, January 19, 2026
Census Date (15th Day of Term)		Monday, January 26, 2026
Spring Graduation Application Due		Friday, February 6, 2026
Last Day to Order Caps/Gowns		Friday, February 6, 2026
Last Day to Drop/Withdraw (first 8 week courses)		Friday, February 13, 2026
Spring Break - College Closed		Monday, March 9 - Friday March 13, 2026
Last Day to Register (second 8 week courses)		Sunday, March 15, 2026
College Opens - Second 8 Week Courses Begin		Monday, March 16, 2026
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)		Wednesday, March 25, 2026
Last Day to Drop/Withdraw (16 week and second 8 week courses)		Friday, April 17, 2026
Holiday - Good Friday - College Closed		Friday, April 3, 2026
Spring Term Ends		Friday, May 8, 2026
Spring Commencement		Saturday, May 9, 2026
End of Term for Faculty		Monday, May 11, 2026



## FINANCE AND PERSONNEL REPORT

Trustee Mike Budzik asked Mr. Mark Fuller to give the Finance and Personnel Report.

### Hocking College Financial Update FY2023 Through 3/31/2023

#### BUDGET TO ACTUAL COMPARISON

	ANNUAL BUDGET (000'S)	YEAR TO DATE ACTUALS (000'S)	STATUS
REVENUE	\$ 34,163	\$ 29,365	On track to meet budget
EXPENSE	\$ 34,163	\$ 25,322	On track to meet budget
NET	\$ 0	\$ 4,043	

#### LIQUIDITY AND FUNDING FIGURES

	MAR 2023 (000'S)	JUNE 2022 (000'S)	YTD NET CHANGE
OPERATING CASH	\$ 9,519	\$ 7,698	\$ 1,821
RESERVES & ENDOWMENTS	\$ 3,511	\$ 4,019	\$ (508)
CAPITAL FUNDS AVAILABLE	\$ 5,759	\$ 6,873	\$ (1,114)
COVID RELIEF FUNDS AVAILABLE	\$ 1,320	\$ 2,163	\$ (843)

#### Budget to Actuals Detail

College operating and auxiliary revenues are currently at \$29.4 million or 86% of the annual budgeted amount. Revenues are currently on track to meet budget. Total revenue is approximately 4.7% ahead of last year's pace.

Year-over-year improvement in revenue is driven by an increase in tuition & fee revenue (+3%) and an increase auxiliary revenues (+12%), which is partially offset by a decrease in SSI funding (-2%). Auxiliary revenue increases are particularly evident in student housing (+9%) and student meal plans (+31%). These improvements are the result of more students on-campus and the pricing adjustments enacted on meal plans which became effective 2022SU.

Operating expenses are currently at \$21.1 million and auxiliary expenses are currently at \$4.2 million, combining for a total of \$25.3 million in expenses. Adjusting for timing differences, expenses are currently tracking approximately 1% above last year.

#### Liquidity Detail

The College has a current operating cash balance of \$9.5 million or approximately 101 days of cash on hand. This is an increase of \$1.8 million from the beginning of the fiscal year. Operating cash is anticipated to remain stable through April before tightening in May and June.

Strategic reserves, fee reserves, and replacement reserves combine to total \$2.0 million. College Endowments equate to \$1.5 million, making the amount of reserves and endowments total \$3.5 million. Reserves and endowments are \$0.5 million lower than the prior year based on strategic reserves expended on capital projects. The College continues to contribute monthly to strategic reserves to help replenish reserve levels.

**FACILITIES COMMITTEE REPORT –**

Dr. Young talked about the various projects taking place on campus.

**COMMUNITY RELATIONS AND STUDENT EXPERIENCE REPORT**

Ms. Guada had a guest speaker attend, Madison Bell. She talked about her student experience. A video was presented from All Hocking Learning Day that took place on March 22.

**CHAIRMAN’S REPORT**

No report.

**NEW BUSINESS**

None

**NEXT MEETING –** The next meeting of the Board of Trustees is scheduled for June 15, 2023. Subcommittees will begin at 5:30 pm with the Board meeting starting at 6:00 pm at The Lodge.

**ADJOURNMENT**

There being no further business to conduct, a motion was made to adjourn by Trustee Bailey Simons and seconded by Trustee Stuart Brooks. The motion was approved. The Board adjourned at 6:59 pm.

  
\_\_\_\_\_  
Ben Mitchell, Chair

  
\_\_\_\_\_  
Stephen Powell, Board Secretary



**Hocking College  
Board of Trustees Action**

**Date:** June 15, 2023  
**Submitted by:** Dr. Betty Young

**SUBJECT:**

2023-2024 Institutional Initiatives for the 2022-2027 Strategic Plan "A Place for Everyone".

**BACKGROUND:**

In accordance with the annual process of updating the current Strategic Plan the College proposes Strategic Initiatives for 2023/2024 Academic year.

**RECOMMENDATION:**

Approval of the 2023-2024 Institutional Initiatives for the 2022-2027 Strategic Plan "A Place for Everyone" which are as follows:

**INITIATIVE ONE**

To strengthen our organizational culture of caring for students and their success, we will expand institutional practices and the support infrastructure to predict and respond to instances that jeopardize student academic and behavioral success. We will clarify responsibilities and procedures for real-time intervention and continued support to promote student success.

**INITIATIVE TWO**

To prepare students for success beyond college, we will develop a comprehensive program of intentional offerings with opportunities to learn and practice professional skills for the workplace, with the goal of graduating on time, with multiple job offers and/or transfer plan, and a plan for financial independence.

**INITIATIVE THREE**

To continue to refine our institutional capacity for delivery of learning outcomes in new models for continuous improvement and continuing professional development for faculty leading to improved retention and recognized completion.

#### **INITIATIVE FOUR**

To innovate our academic offerings, we will develop, implement, and evaluate new course delivery models in selected academic areas that more effectively meet individual learning, utilize instructional design, apply competency assessment and technology tools, and facilitated learning communities.

#### **ORGANIZATIONAL/ADMINISTRATIVE IMPACT:**

The initiatives will set the strategic direction of the College, including its goals and priorities.

#### **FISCAL IMPACT:**

Operating funds will support the 2023/2024 initiatives and are planned for in the FY24 budget proposal.

#### **COMMENTS:**





Motion to 2023-2024 Institutional Initiatives for the 2022-2027 Strategic Plan "A Place for Everyone".

Adopted: 06/15/2023

Approved:   
Ben Mitchell, Chairman



**Hocking College  
Board of Trustees Action**

**Date:** June 15, 2023  
**Submitted by:** Jacqueline Hagerott

**SUBJECT:**  
2023-2024 Academic Calendar

**BACKGROUND:**  
The Academic Leadership team, Cabinet and Financial Services reviewed the calendar and provided feedback.

**RECOMMENDATION:**  
The College recommends the Board of Trustees approve the motion to adopt the proposed 2023-2024 Academic Calendar moving AHLD from October 18 to October 25.

**ORGANIZATIONAL/ADMINISTRATIVE IMPACT:**  
Publishing the proposed academic calendars better assists Hocking College students and creates opportunities for our student to plan their academic career through graduation. Additionally, the multi-year calendars allows the College to plan multi-year course offerings, recruitment events and other advanced planning activities.

Publishing a multi-year academic calendar aligns with Higher Learning Commission Criterion Five: Resources, Planning and Institutional Effectiveness, "the institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities."

**FISCAL IMPACT**  
None.



Motion to approve the proposed 2023-2024 Academic Calendars.

Adopted: 06/15/2023

Approved:   
Ben Mitchell, Chairman

# Hocking College

## ACADEMIC CALENDAR

Approved by the Board of Trustees on April 20, 2023; Updated May 30, 2023

2023-2024

Summer Term	Monday, May - Friday, July 28, 2023
Last Day to Register (12 week courses)	Sunday, May 07, 2023
Summer Term Begins (12 week courses)	Monday, May 08, 2023
Census Date (15th day of term)	Monday, May 22, 2023
Holiday - Memorial Day - College Closed	Monday, May 29, 2023
Summer Graduation Application Due	Friday, June 02, 2023
Last Day to Order Caps/Gowns	Friday, June 02, 2023
Last Day to Register (8 week courses)	Sunday, June 04, 2023
8 Week Courses Begin	Monday, June 05, 2023
Holiday - Juneteenth - College Closed	Monday, June 19, 2023
Holiday - Independence Day - College Closed	Tuesday, July 04, 2023
Last Day to Drop/Withdraw (12 week and 8 week courses)	Friday, July 07, 2023
Summer Term Ends	Friday, July 28, 2023
Summer Commencement	Saturday, July 29, 2023
Autumn Term	Monday, August 14 - Friday, December 8, 2023
Start week	Monday, August 7 - Friday, August 11, 2023
Last Day to Register (16 week courses/first 8 week courses)	Sunday, August 13, 2023
Autumn Term Begins (16 week courses/first 8 week courses)	Monday, August 14, 2023
Census Date (15th day of term)	Monday, August 28, 2023
Holiday - Labor Day - College Closed	Monday, September 04, 2023
Autumn Graduation Application Due	Friday, September 08, 2023
Last Day to Order Caps/Gowns	Friday, September 08, 2023
Last Day to Drop/Withdraw (first 8 week courses)	Friday, September 15, 2023
Last Day to Register (second 8 week courses)	Sunday, October 08, 2023
Second 8 Week Courses Begin	Monday, October 09, 2023
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, October 25, 2023
Holiday - Veterans Day (Observed) - College Closed	Friday, November 10, 2023
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Thursday, November 09, 2023
Fall Break - College Open, No Courses, No Faculty	Monday, November 20 - Wednesday November 22, 2023
Holiday - Thanksgiving Break - College Closed	Thursday, November 23 - Friday November 24, 2023
Autumn Term Ends	Friday, December 08, 2023
Autumn Commencement	Saturday, December 09, 2023
End of Term for Faculty	Wednesday, December 13, 2023
Winter Break - College Closed	Monday, December 18, 2023 - Friday, December 29, 2023
Holiday - Christmas - College Closed	Monday, December 25, 2023
Spring Term	Tuesday, January 16, 2024 - Friday, May 10, 2024
Holiday - New Years Day - College Closed	Monday, January 01, 2024
College Opens	Tuesday, January 02, 2024
Start week	Tuesday, January 2 - Friday, January 5, 2024
Last Day to Register (16 week courses/first 8 week courses)	Sunday, January 07, 2024
Spring Term Begins (16 week courses/first 8 week courses)	Monday, January 08, 2024
Holiday - Martin Luther King Day - College Closed	Monday, January 15, 2024
Census Date (15th Day of Term)	Monday, January 22, 2024
Spring Graduation Application Due	Friday, February 02, 2024
Last Day to Order Caps/Gowns	Friday, February 02, 2024
Last Day to Drop/Withdraw (first 8 week courses)	Friday, February 09, 2024
Spring Break - College Closed	Monday, March 4 - Friday, March 8, 2024
Last Day to Register (second 8 week courses)	Sunday, March 10, 2024
College Opens - Second 8 Week Courses Begin	Monday, March 11, 2024
All HC Learning Day (All Students, Faculty & Staff 8-5; All evening Courses held)	Wednesday, March 20, 2024
Holiday - Good Friday - College Closed	Friday, March 29, 2024
Last Day to Drop/Withdraw (16 week and second 8 week courses)	Friday, April 12, 2024
Spring Term Ends	Friday, May 03, 2024
Spring Commencement	Saturday, May 04, 2024
End of Term for Faculty	Monday, May 06, 2024

**Hocking College Financial Update  
FY2023 Through 5/31/2023**

**BUDGET TO ACTUAL COMPARISON**

	<b>ANNUAL BUDGET (000'S)</b>	<b>YEAR TO DATE ACTUALS (000'S)</b>	<b>STATUS</b>
<b>REVENUE</b>	\$ 34,163	\$ 32,011	On track to meet budget
<b>EXPENSE</b>	\$ 34,163	\$ 30,037	On track to meet budget
<b>NET</b>	\$ 0	\$ 1,974	

**LIQUIDITY AND FUNDING FIGURES**

	<b>MAY 2023 (000'S)</b>	<b>JUNE 2022 (000'S)</b>	<b>YTD NET CHANGE</b>
<b>OPERATING CASH</b>	\$ 8,479	\$ 7,698	\$ 781
<b>RESERVES &amp; ENDOWMENTS</b>	\$ 3,531	\$ 4,019	\$ (488)
<b>CAPITAL FUNDS AVAILABLE</b>	\$ 4,982	\$ 6,873	\$ (1,891)
<b>COVID RELIEF FUNDS AVAILABLE</b>	\$ 0	\$ 2,163	\$ (2,163)

**Budget to Actuals Detail**

College operating and auxiliary revenues are currently at \$32.0 million or 94% of the annual budgeted amount. Revenues are currently on track to meet budget. Total revenue is approximately 5% ahead of last year's pace.

Year-over-year improvement in revenue is driven by an increase in tuition & fee revenue (+6%) and an increase in auxiliary revenues (+15%), which is partially offset by a decrease in SSI funding (-2%). Auxiliary revenue increases are particularly evident in student housing (+6%) and student meal plans (+33%). These improvements are the result of more students on-campus and the pricing adjustments enacted on meal plans which became effective 2022SU.

Operating expenses are currently at \$25.1 million and auxiliary expenses are currently at \$4.9 million, combining for a total of \$30.0 million in expenses. Adjusting for timing differences, expenses are currently tracking approximately 1% above last year.

**Liquidity Detail**

The College has a current operating cash balance of \$8.5 million or approximately 91 days of cash on hand. This is an increase of \$0.8 million from the beginning of the fiscal year. Operating cash is anticipated to tighten through the summer before improving during Fall Semester.

Strategic reserves, fee reserves, and replacement reserves combine to total \$1.8 million. College Endowments equate to \$1.7 million, making the amount of reserves and endowments total \$3.5 million. Reserves and endowments are \$0.5 million lower than the prior year based on strategic reserves expended on capital projects. The College continues to contribute monthly to strategic reserves to help replenish reserve levels.

The College issued its last round of COVID Relief funds to students in May 2023. Overall, COVID relief provided \$6.3 million in assistance to over 2,700 students, equating to an average award of approximately \$2,300 per student.



**Hocking College  
Board of Trustees Action**

**Date:** June 15, 2023

**Submitted by:** Mark Fuller

**SUBJECT:**

Operating, auxiliary, and capital budgets for Fiscal Year 2024

**BACKGROUND:**

Hocking College prepares an annual budget which is reviewed and approved by the board, in accordance with ORC 3357.

**RECOMMENDATION:**

Approve the Fiscal Year 2024 budget.

**ORGANIZATIONAL/ADMINISTRATIVE IMPACT**

The budget provides financial structure to keep the College accountable to its stakeholders.

**FISCAL IMPACT**

The College proposes a balanced budget with \$1.1 million in planned reserve contributions.

FY 2024 Operating Budget = \$28.1 million

FY 2024 Auxiliary Budget = \$5.6 million

FY 2024 Capital Improvement Budget = \$5.5 million

Total FY 2024 Budget = \$39.2 million





Motion to approve the College's operating, auxiliary, and capital budgets for Fiscal Year 2024.

Adopted: 6/15/2023

Approved:  \_\_\_\_\_

# **Hocking College Budget – Fiscal Year 2024**

## **June 15, 2023**

### **Executive Summary**

Hocking College proposes a balanced budget for FY 2024 totaling \$39.2 million.

The budget's three components are proposed as follows:

- **Operating Budget: \$28.1 million--** includes the core operations of the College.
- **Auxiliary Budget: \$5.6 million--** includes the College's dorms, dining services, and entrepreneurial ventures.
- **Capital Budget: \$5.5 million--** includes infrastructure projects funded by College reserves and state appropriations.

Budget considerations include the following significant items:

- Hocking College's SSI appropriation may be impacted by further adjustments to the Ohio Budget, legislation for which is currently in the Senate. The current estimate is a 1.0% increase in Hocking College's SSI funding from FY 2023 levels, based on the most current version of legislation.
- Enrollment is anticipated to be stable in FY 2024 compared to the prior year.
- The operating budget includes a \$700 thousand reduction in bad debt expense, as the College realizes the benefits from Seat Ready initiatives implemented in FY 2020.
- The operating budget includes over \$1.1 million in transfers to reserves. Reserve transfers include: \$500 thousand transfer to strategic reserves, \$500 thousand contribution to student program reserves, and \$150 thousand contribution to replacement reserves for the Dorms and Lodge.
- A total of \$1.6 million is budgeted toward students via scholarships, summer internships, and student employment. This total includes funds designated for work scholarships.
- The budget includes funding for approximately \$650 thousand in priority initiatives, including: increasing part-time and student employment wages to remain competitive in the current labor market, HVAC upgrades to the dorms, a website redesign, various equipment upgrades across campus, and funds for the completion of the athletics fields.

### **Budget Details**

#### **Long Term Planning Initiatives**

The framework of the FY 2024 Budget incorporates the following initiatives related to the long term success of the College:

- Funding strategic and operational reserves
- Increasing operating cash levels
- Prudent management of expenses to maximize funding available for priority initiatives

The Budget includes over \$1.1 million in reserve contributions planned for FY 2024. These planned contributions will continue to move the College toward a model where long-term capital expenditures can be funded through reserves as needs arise. Budgeted reserve contributions for FY 2024 are as follows:

- Strategic Reserves - \$500,000
- Program Reserves - \$500,000
- Replacement Reserves – Dorms - \$100,000
- Replacement Reserves – Lodge - \$50,000

A primary component to the College fulfilling its strategy to increase operating cash levels is through efficient collection of its receivables, particularly its student account receivables. To help achieve this, the College will continue to work from a "Seat Ready" model, where students' finances must be in place prior to the start of the semester. This requirement has a negative impact on enrollment but the College continues to believe that this methodology is better for the student and the long term health of the College.

FY 2024 budget continues to use a 5-year lookback period for receivables. The College will be writing off the FY 2020 uncollected receivables during FY 2024. Bad Debt Expense totaling \$0.6 million is anticipated. This is the first year in which the College will be realizing savings from the Seat Ready strategy implemented in FY 2020. The YoY reduction in bad debt expense is \$0.7 million, or approximately a 54% savings.

The College continues to reduce recurring contractual, fixed costs. One of the key ways that the College finds efficiency is by maintaining a robust contract review process which reviews the necessity of contracts and eliminates those which may no longer apply or which the College is able to find a better or lower cost alternative. Budget managers are responsible for products/services specific to their area and the Fiscal Department reviews college-wide contracts and obligations. As an additional cost control, the President continues to be the sole source of final approval for all College contracts.

During FY 2023, the College has decreased \$215 thousand in recurring annual costs, which are recognized in the FY 2024 budget. By category, these savings include:

- Reductions in utility cost by bidding and right-sizing services (\$49 thousand)
- Renegotiating and eliminating contracts (\$142 thousand)
- Instituting technology upgrades that result in immediate savings (\$24 thousand)

### **Capital Expenditures**

The \$5.5 million proposed capital budget is funded by a combination of state appropriations and Hocking College Strategic Reserves. State Appropriations fund \$5.0 million of the proposed budget.

### **Revenues**

The College's operating budget includes a \$0.4 million (1.6%) increase in revenues while the auxiliary budget includes a \$0.5 million (7.5%) increase in revenues.

The increase in operating revenues is primarily the result of increased SSI revenue and improved auxiliary net income. Tuition & Fee revenue is projected to be on par with FY 2023 budgeted levels.

The increase in auxiliary revenues is primarily the result of improved anticipated revenues from the Dorms and Dining Services.

- Dorm revenue improved 6% in FY 2023 from FY 2022, and that trend is anticipated to continue, with FY 2024 budgeted revenue anticipated to improve by an additional 5%.
- Dining Services revenue exceeded budget by 17% in FY 2023, and that trend is anticipated to continue, with FY 2024 budgeted revenue increasing by 12%.

### **Expenses**

The budget calls for \$28.1 million in operating expenses and \$5.6 million in auxiliary expenses.

Most significant among operating expenses are summarized as follows:

- \$15.3 million in salary and benefits expense, equating to 54% of the operating budget.
- \$3.1 million in textbooks and course materials, which are essentially a pass through of course fees collected from the students. Inclusive in this figure is \$500 thousand in student reserve contributions for future capital purchases.
- \$1.6 million in student employment and scholarships. Included in this figure are work scholarships, district scholars, and other college funded scholarships.
- \$0.6 million in bad debt expense, retiring the remaining student receivables from FY 2020.

**Conclusion**

The College proposes a balanced budget with \$1.1 million in planned reserve contributions. The budget aligns with the College's strategic goals and will help assist in its mission to serve as a pathway to prosperity.

**Operating Budget**  
**Fiscal Year 2024 vs Fiscal Year 2023**

	2024 Budget	2023 Budget	O/(U) \$	O/(U) %
<b>Total Operating</b>				
Revenue	28,094,312	27,648,293	446,019	1.6%
Expense	28,094,312	27,648,293	446,019	1.6%
<b>Net</b>	-	-	-	N/A
<b>Selected Revenue Categories</b>				
Tuition & Fees	15,469,022	15,467,062	1,960	0.0%
State Share of Instruction	10,618,602	10,509,041	109,561	1.0%
Other Income	459,968	332,960	127,008	38.1%
Auxiliary Net Income	1,546,720	1,339,230	207,490	15.5%
<b>Total</b>	<b>28,094,312</b>	<b>27,648,293</b>	<b>446,019</b>	<b>1.6%</b>
<b>Selected Expense Categories</b>				
Bad Debt Expense	589,000	1,270,000	(681,000)	-53.6%
Benefits	3,750,062	3,661,751	88,311	2.4%
Capitalized Items	217,000	-	217,000	N/A
Computer / Tech	-	-	-	N/A
Contingency & Union Contingency	-	-	-	N/A
Dues & Memberships	139,531	116,315	23,216	20.0%
Ind Contractor	457,740	318,200	139,540	43.9%
Leases & Rentals	82,716	85,897	(3,181)	-3.7%
Legal, Accting, Insur	737,665	655,000	82,665	12.6%
Maintenance	146,100	104,000	42,100	40.5%
Meals & Refresh	100,806	107,400	(6,594)	-6.1%
Misc Expense	889,174	877,924	11,250	1.3%
Outsourced Teaching	120,250	110,000	10,250	9.3%
Salary & Wages	11,513,535	11,092,851	420,684	3.8%
Scholarships	557,000	642,500	(85,500)	-13.3%
Service & Maint Con	2,111,511	2,051,801	59,710	2.9%
Strategic Reserve Transfer	500,000	500,000	-	0.0%
Student Emp / Work Scholar	1,049,050	1,318,214	(269,164)	-20.4%
Supplies	451,100	314,600	136,500	43.4%
Travel / Prof Dev	273,497	319,536	(46,039)	-14.4%
Tuition Reimburse	160,000	168,000	(8,000)	-4.8%
Txtbk & Course Mats	3,052,830	2,759,023	293,807	10.6%
Utilities	1,195,744	1,175,280	20,464	1.7%
<b>Total</b>	<b>28,094,312</b>	<b>27,648,293</b>	<b>446,019</b>	<b>1.6%</b>

**Auxiliary Budget**  
**Fiscal Year 2024 vs Fiscal Year 2023**

	<b>2024 Budget</b>	<b>2023 Budget</b>	<b>O/(U) \$</b>	<b>O/(U) %</b>
<b>Total Auxiliary</b>				
Revenue	7,110,007	6,615,375	494,632	7.5%
Expense	5,563,287	5,276,145	287,142	5.4%
<b>Net</b>	<b>1,546,720</b>	<b>1,339,230</b>	<b>207,490</b>	<b>15.5%</b>



**Capital Budget  
Fiscal Year 2024**

	<b>Budget</b>
<b>Sources:</b>	
State Capital Appropriations & Reappropriations	4,982,174
Hocking College Reserves	557,988
<b>Total Sources</b>	<b>5,540,162</b>
<b>Uses:</b>	
<b>State Capital Funded</b>	
PERRY CO COMM HLTH AT HOCKING	200,000
TECH MEDIA WORKFORCE CTR	40,300
PUB SAFE & NAT RESORC LAB RENO	1,825,992
MCCLLENAGHAN CENTER RENO	987,086
FIRE TOWER UPGRADE	306,885
HOCKING AQUACULTURE PROJECT	117,944
BASIC RENOVATIONS	81,567
FIRING RANGE AND CLASSROOM RENO	150,000
SECURITY LIGHTING	305,400
PARKING LOT IMPROVEMENTS	967,000
<b>Subtotal - State Capital Funded</b>	<b>4,982,174</b>
<b>College Funded</b>	
LS Building Renovation*	222,932
Sports Fields* ^^	215,056
Football Fields ^^	20,000
Dug-outs^^	100,000
<b>Subtotal - College Funded</b>	<b>557,988</b>
<b>Total Uses</b>	<b>5,540,162</b>

\*FY2023 encumbrances that will need to be moved into FY2024

^^College is fundraising for sports field projects, proceeds from which will reduce actual amount funded through strategic reserves.



**Hocking College  
Board of Trustees Action**

**Date:** June 15, 2023

**Submitted by:** Mark Fuller

**SUBJECT:**

FY2023 Strategic Reserves

**BACKGROUND:**

Hocking College maintains strategic reserves, in part, to fund capital projects for the improvement of campus infrastructure. During FY2023, the College has encumbered \$4.6 million in funds for the purpose of repairs and capital upgrades on campus. A summary of those items by funding source is below:

<b>FUNDING SOURCE</b>	<b>AMOUNT (‘000s)</b>
State Capital Funds	\$ 2,118
Trustee Approved – Strategic Reserves	\$ 1,800
Operating Funds	\$ 444
Proposed – Strategic Reserves	\$ 200
<b>TOTAL</b>	<b>\$ 4,562</b>

The College proposes strategic reserves as the funding source for \$200,000 of projects that would otherwise need to be funded by operating funds. The use of these funds largely includes HVAC, dorm, and door upgrades.

**RECOMMENDATION:**

The Board of Trustees approve a motion authorizing the College to utilize strategic reserves to fund up to \$200,000 in capital projects.

**ORGANIZATIONAL/ADMINISTRATIVE IMPACT**

Capital projects allow the college to provide the infrastructure needed to offer world-class programming to its students.

**FISCAL IMPACT**

Will allow the College to utilize its Strategic Reserves for the improvement of campus infrastructure.

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Motion to authorize up to a \$200,000 transfer from Strategic Reserves to fund capital projects.

Adopted: 6/15/2023

Approved:   
Ben Mitchell, Chairman



**Hocking College  
Board of Trustees Action**

**Date:** June 15, 2023  
**Submitted by:** Dr. Betty Young

**SUBJECT:**

Accept Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

**BACKGROUND:**

- On March 31, 2022, the college released a request for proposals on 15 acres requesting proposals intended to benefit New Lexington and Perry County.
  - On April 27, 2022, the Perry County Board of Commissioners sent correspondence demanding that Hocking College Cease and Desist all efforts to develop or sell that parcel of land.
  - On May 4, 2022 Perry County Board of Commissioners filed a Complaint to Quiet Title To Real Property.
  - On August 18, 2022, the Board of Trustees approved a motion authorizing the College to explore the possibility of a solar field located on the 15 acres owned by Hocking College at the Perry Campus, allowing the College to determine the best course of action and allow the President, if prudent, to execute a lease agreement to facilitate a solar field. The Perry County Commissioners are rejecting this claiming that this was not included in the original deed when the land was donated to Hocking College.
  - On September 8, 2022, the court of The Common Pleas Court of Perry County, Ohio. issued its decision which stated, "Therefore, the court declares that the Defendant is the rightful holder of the title to the entire property, the Plaintiff has no estate, right, title or interest in the remainder of the property; and the Complaint should be dismissed in its entirety with prejudice pursuant to Ohio Civ. R. 12(B) (6)."
  - On October 11, 2022, Perry County Board of Commissioners filed Notice of Appeal, From The Common Pleas Court of Perry County, Ohio.
  - On January 9, 2023, the parties attended mediation hearing to create a partnership regarding the use of the 15 acres owned by Hocking College. The parties reached a settlement agreement at this hearing that resulted in a Mediation MOU that reflects the term of the agreement.
  - February 23, 2023, Board meeting accept Hocking College MOU and reject Perry County Commissioners MOU.
  - On June 15, 2023 the parties reached an agreement which is the subject of this motion.
-

**RECOMMENDATION:**

The Board of Trustees approve a motion to accept the Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

**ORGANIZATIONAL/ADMINISTRATIVE IMPACT:**

Creating a partnership with Perry County would create opportunities to maximize community resources that provide educational opportunities for students enrolled at Hocking College that meet the workforce needs of Perry County.

**FISCAL IMPACT:**

Create additional revenue to advance the mission of the College.

**COMMENTS:**

None.

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Motion to accept Mediation MOU (attached) for Perry County Board of Commissioners V. Hocking Technical College, d/b/a Hocking College.

Adopted: 06/15/2023

Approved:   
Ben Mitchell, Chairman

## **MEDIATION MEMORANDUM OF UNDERSTANDING**

**Date:** March █, 2023

**Case No.** Perry 22-CA-00009

**Case Name:** *Perry County Board of Commissioners v. Hocking Technical College, d/b/a Hocking College*

Appellant Perry County Board of Commissioners represented by Attorney Thomas Pannett and Appellee Hocking Technical College d/b/a Hocking College represented by Attorney Paul Kerridge participated in a mediation hearing on January 9, 2023. The parties have reached an agreement in principle with the following terms:

- The parties agree that Hocking College shall retain ownership of the disputed 15 acres and that the disputed 15 acres is not subject to a reverter clause.
- Other than enforcement of this agreement and those ownership interests addressed in any jointly filed Motion under Civ.R. 60(B), the parties release all claims to the ownership or use of the disputed 15 acres.
- The parties agree that if Hocking College decides to sell the disputed 15 acres within 10 years of this MOU, the Perry County Commissioners shall have a right of first refusal to purchase the disputed 15 acres equal to a price that Hocking College has accepted pursuant to a third-party offer.
- The parties agree that Hocking College's use or planned use of the disputed 15 acres will be for "educational purposes." "Educational purposes" includes any purpose authorized under R.C. 3357.
- Once this MOU is agreed in principle, and subject to the Court of Appeals retaining jurisdiction until all parties have signed the MOU, the parties shall file a joint Civ.R. 60(B) motion to vacate a portion of the trial court's decision in Perry Case No. 22-CV-00095. The jointly filed Civ.R. 60(B) will move the trial court to clarify that: (1) the Perry County Board of Commissioners retained mineral and easement rights over the land deeded to Hocking College and transferred on September 28, 1993 via Instrument #04780; and (2) Perry County owns the 5.28 acres deeded to Perry County by Hocking College on January 20, 2021 by Instrument 202100000264 that was filed with the Perry County Recorder's Office.

- The Perry County Board of Commissioners will pay court costs with regard to the appeal.

**This MOU is intended only to summarize the principal points of the agreement. The parties agree the summary is sufficiently complete to constitute an enforceable agreement of the parties. Any individual signing this document for a party represents he/she has full authority to do so. The parties agree the signature of an attorney or agent for the party shall be deemed the party's signature for the purpose of making the agreement enforceable within the exception to the privilege.**

**Should enforcement become necessary, the party seeking enforcement will file any enforcement motion or action in the trial court. The parties acknowledge the mediator intends to invoke the mediator's privilege if ever called to testify regarding mediation communications or this MOU. Except as noted above, each party agrees he/she/it will neither request nor subpoena the mediator's notes, records, or any materials in the possession of the mediator for any purpose. Each party also agrees that he/she/it will neither request nor subpoena the mediator to testify in any matter for any reason.**

**All parties have had the opportunity to seek legal advice from retained counsel of their choosing before signing this MOU or have decided to proceed without legal advice.**

\_\_\_\_\_  
(Counsel for Appellant(s))                      Date

\_\_\_\_\_  
(Counsel for Appellee(s))                      Date

\_\_\_\_\_  
(Appellant)    Date

\_\_\_\_\_  
(Appellee)    Date

\_\_\_\_\_  
(Appellant)    Date

\_\_\_\_\_  
(Appellee)    Date