

**Hocking College Adjunct
Payroll Guide for Adjuncts Paid on Hourly Basis
Updated 11/4/2022**

NOTICE: This guide is meant as a resource for adjuncts to understand Hocking College's current procedures for paying Adjuncts. This is not a contractual agreement and is subject to change.

When will I get paid for the class that I am teaching?

*Your assignment is based on an hourly rate of pay. You will be scheduled for certain hours and then when working those hours you will need to clock in/out of Paycor.

*You will be paid based on the dates on which you work, the below schedule shows the College's pay dates:

*All time sheets are due by noon on the Monday of the pay date.

Start Date	End Date	Pay Date
1/8/2023	1/21/2023	1/27/2023
1/22/2023	2/4/2023	2/10/2023
2/5/2023	2/18/2023	2/24/2023
2/19/2023	3/4/2023	3/10/2023
3/5/2023	3/18/2023	3/24/2023
3/19/2023	4/1/2023	4/7/2023
4/2/2023	4/15/2023	4/21/2023
4/16/2023	4/29/2023	5/5/2023
4/30/2023	5/13/2023	5/19/2023
5/14/2023	5/27/2023	6/2/2023
5/28/2023	6/10/2023	6/16/2023
6/11/2023	6/24/2023	6/30/2023
6/25/2023	7/8/2023	7/14/2023
7/9/2023	7/22/2023	7/28/2023
7/23/2023	8/5/2023	8/11/2023
8/6/2023	8/19/2023	8/25/2023
8/20/2023	9/2/2023	9/8/2023
9/3/2023	9/16/2023	9/22/2023
9/17/2023	9/30/2023	10/6/2023
10/1/2023	10/14/2023	10/20/2023
10/15/2023	10/28/2023	11/3/2023
10/29/2023	11/11/2023	11/17/2023
11/12/2023	11/25/2023	12/1/2023
11/26/2023	12/9/2023	12/15/2023
12/10/2023	12/23/2023	12/29/2023

Questions?

All questions should be directed to the Office Administrator at your school --

School of Workforce Development -- 740-753-7601

School of Natural Resources and Public Safety -- 740-753-6304

School of Allied Health and Nursing -- 740-753-6350

School of General Students, Arts & Science -- 740-753-7122